ORS Travel Reimbursement

1. Trustee Information

Trustee Name	Gretchen Flicker
Board	Police & Fire Board
Departing Location	[redacted]

2. Group Travel

Yes No

Names of other travelers

Anurag Chandra	3	5
2	4	6

3. Travel Itinerary

Event Name:	2026 Public Funds Roundtable
Event Location:	The Beverly Hilton, Los Angeles CA
Departure Date:	4/27/2626 Event Start Date: 4/27/26 Event End Date: 4/29/26 Return Date: 4/30/26

4. Estimated Traveler Expenses

Category	Detailed Description	Estimated Expense	Actual Expense	Prepaid Expense Amount	Prepaid Expense Method
Registration	2026 Public Funds Roundtable - Complimentary Attendance	-	-	-	-
Airfare	SFO to LAX, LAX to SFO via Delta Airlines	$ 309.00	$ 238.79	$ 238.79	
Lodging	The Beverly Hilton 4/27 - 4/30	$ 934.48	$ 936.18	$ 936.18	
Ground Transportation	Uber - LAX to Conference, Conference to LAX; Mileage - Home to SFO, SFO to Home	$ 206.78	$ 141.69		
Per Diem	Conference provided: breakfast, lunch, and dinner on 4/28 & 4/29	$ 74.50	$ 74.50		
Parking	Parking at SFO	-	$ 68.00	-	-
Other					
Total		1524.76	1459.16	1174.97	

5. Unforeseen Travel Expenses (expenses that were not preapproved)

	Final Total Travel Expense	$ 1,459.16
	Prepaid Expense	$ 1,174.97
	Total due to trustee	284.19

6. Notes

Ground transportation/Parking:Traveler drove from home to SFO, parked at SFO, and upon return drove from SFO back home. Traveler used Uber to and from LAX Airport.

7. Certification

I certify that the requested travel is complete and prepared in accordance with the City's Travel Policy and that the estimated expenses will be incurred for the purpose of City business.

Employee		Gretchen Flicker	Gretchen Flicker	5/31/26
	Employee ID #	Signature	Print Name	Date

I certify that I have evaluated the requested travel activity and confirm that the request is complete and prepared in accordance with the City's Travel Policy and that the estimated expenses will be incurred for the purpose of City business

Direct Supervisor	[redacted]	John Flynn	John Flynn	6/2/26
	Employee ID #	Signature	Print Name	Date

I certify that I have evaluated the requested travel activity and confirm that the request is complete and prepared in accordance with the City's Travel Policy and that the estimated expenses will be incurred for the purpose of City business

Travel Coordinator	[redacted]	Gina Rios	Gina Rios	6/05/26
	Employee ID #	Signature	Print Name	Date

I certify that I have evaluated the requested travel activity and confirm that the request is complete and prepared in accordance with the City's Travel Policy and that the estimated expenses will be incurred for the purpose of City business

Approving Official	[redacted]	BHAyman	Barbara Hayman	6/5/2026
	Employee ID #	Signature	Print Name	Date