AON

Memo

Updated Board of Administration Charter

Date: August 20, 2026

To: Board of Administration for the Federated City Employees' Retirement System

From: Julie Becker, Partner, Aon Fiduciary Services Practice Leader

Benita Harper, Associate Partner, Aon Fiduciary Services Practice

cc: John Flynn, Chief Executive Officer

RECOMMENDATION

Discussion and action to approve the updated Board of Administration (BOA) Charter.

BACKGROUND

Aon, ORS staff, and Reed Smith prepared updates to the BOA Charter for each Board as part of the Q2'26 Policy Updates. The Boards' Governance Committees met jointly on June 17, 2026, to review the proposed updates and approved recommending their respective BOA Charters to their Boards for approval.

The key updates include:

1. Reformatted into principle and policy-driven language with topic headings rather than single numbered list of duties and responsibilities.
2. Removed redundant procedural details that are currently more properly placed in cross-referenced policies, such as the Board Operations Policy, committee charters, Strategic Planning Policy, etc.
3. Added explicit language relative to the Board's legal authority and reserved powers.
4. Risk oversight and litigation responsibilities are more clearly and separately articulated.

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5. Reframed legislative review inside a broader communication and stakeholder/legislative engagement framework.
6. Revised Section H – Human Resources Oversight regarding staff positions, compensation and human resource policies, compensation adjustments and structures in alignment with City Manager Office's feedback.

CONCLUSION

Aon recommends that the Board approve the updated BOA Charter as part of the governance workplan.

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