



# BOARD OF ADMINISTRATION

## Meeting Minutes - Final Federated City Employees' Audit Committee

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Thursday, December 16, 2021

11:10 AM

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or immediately following the Federated Governance Committee meeting

**MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION**

**zoom.us**

**Dial In: +1 669 219 2599 US (San Jose)**

**Meeting ID: 976 5236 8015**

**Password: 713275**

**FCERS COMMITTEE MEMBERS**

*Mark Keleher, Chair*

*Julie Jennings, Trustee*

*Vacant, Trustee*

*Roberto L. Peña, CEO, Office of Retirement Services*

**COUNSEL**

*Maytak Chin, General and Fiduciary Counsel*

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The Federated Audit Committee met on Thursday, December 16, 2021 via Zoom. The meeting was called to order at 1:33 p.m. by Chair Keleher.

Present 2 - Julie Jennings, and Mark Keleher

Staff present: Roberto Peña, Barbara Hayman, David Aung, Eric Tsang, Ellen Lee, Marti Zarate, Linda Alexander and Michelle San Miguel.

Others Present: Harvey Leiderman, General Counsel; Maytak Chin, General Counsel; Mark Keleher, Public Attendee; Laura Wirick, Meketa.

- **Call to Order and Roll Call**

- **Orders of the Day**

None.

1. **Consent Calendar**

A motion was made to approve the Consent Calendar.

Approved. (M.S.C. Jennings/Keleher 2-0-0) The motion was approved unanimously by roll call vote.

- a. Approval of the Minutes of the Special Audit Committee meeting from November 18, 2021.

## 2. New Business

- a. Discussion and action on factual findings for use of California Assembly Bill 361's abbreviated teleconferencing procedures.

Counsel Chin introduced and spoke to the item. Ms. Chin explained the contents of the memo submitted to the Committee regarding evidentiary support for the Committee's consideration of factual findings necessary for election to adopt AB 361's abbreviated teleconferencing procedures, which included:

- (1) Governor's proclamation on the continued state of emergency due to the ongoing COVID 19 pandemic; and
- (2) the City Council's recent resolution that continued to impose and recommend social distancing in City facilities.

A motion was made to adopt these as the Committee's factual findings under AB361 to allow the Committee to continue meeting virtually for the next 30 days.

Approved. (M.S.C. Jennings/Keleher 2-0-0) The motion passed unanimously by roll call vote.

- Proposed Agenda Items

None.

- Public Comments

Chair Keleher thanked his fellow Trustees & staff for all their hard work this past year.

- Adjournment

The meeting adjourned at 1:36 p.m.

Minutes Recorded, Prepared and Respectfully submitted by,

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Roberto L. Peña, CEO, Office of Retirement Services