



BOARD OF ADMINISTRATION

Meeting Minutes - Final Joint - Personnel Committee

Tuesday, February 25, 2020

10:00 AM

1737 N. First Street, Suite 580,
5th Floor Board Room
San Jose, CA 95112

Police & Fire Committee Members

Vince Sunzeri, Chair

Andrew Gardanier

Vikas Oswal

Federated Committee Members

Anurag Chandra, Vice Chair

Elaine Orr

Jay Castellano

Roberto L. Peña, CEO, Office of Retirement Services

The Joint Personnel Committee met on Tuesday, February 25, 2020 at the Office of Retirement Services, 1737 N. First Street, 5th Floor Board Room, San Jose, CA. The meeting was called to order at 10:31 a.m. by Trustee Sunzeri.

Staff Present: Roberto Peña, Barbara Hayman, Prabhu Palani, Linda Alexander, Michelle San Miguel and Marti Zarate.

Others Present: Tom Iannucci (via teleconference).

Present 4 - Vincent Sunzeri, Jay Castellano, Elaine Orr, and Andrew Gardanier

Absent 1 - Anurag Chandra

AGENDA

NEW BUSINESS

1. Approval of the October 28, 2019 Joint Personnel Committee minutes.

A motion was made to approve the Minutes of the October 28, 2019 Joint Personnel Committee meeting with the change to add Trustee Matt Loesch to the attendance roster.

Approved. (M.S.C. Oswal/Sunzeri 5-0-0)

2. Review and discussion of the Joint Personnel Committee Charter responsibilities.

The Committee reviewed and discussed Item 4 of the Joint Personnel Committee Charter. CEO Peña and Mr. Iannucci answered questions from the Committee. The JPC Chair and Vice-Chair shall be one member from each Board. The Committee agreed to waive the term

limits for Trustee Sunzeri to continue as Chair.

3. Discussion and action on selection of Chair and Vice Chair positions for the Joint Personnel Committee.

A motion was made to appoint Trustee Sunzeri as Chair and Trustee Orr as Vice-Chair for a period of 1 year.

Approved. (M.S.C. Oswal/Castellano 5-0-0)

OLD BUSINESS

4. Discussion and action on Annual Performance Evaluation Policy and Performance Metrics for the CEO/CIO position.

The Annual Performance Evaluation Policy and Performance Metrics for the CEO/CIO positions were discussed. This item was a recommendation from the Civil Grand Jury. The deadline to satisfy the Civil Grand Jury recommendation has been extended to June 30, 2020. CEO Peña will include the letter from the Civil Grand Jury granting an extension as a Communication item on both Board agendas in March. After much discussion it was agreed at the next meeting Mr. Iannucci will provide a "dummy report" of sample material to the Committee, a summary of Trustee's offline feedback, and an updated CEO & CIO Performance Evaluation Policy.

Proposed Agenda Items

Public Comment

Adjournment

The meeting adjourned at 12:27 p.m.

Minutes Recorded, Prepared and Respectfully submitted by,

_____/S/_____
Roberto L. Peña, Office of Retirement Services