



# BOARD OF ADMINISTRATION

## Meeting Minutes - Final Federated City Employees' Retirement System and Federated City Employees' Health Care Trust

---

Thursday, April 16, 2026

8:30 AM

City Hall, Wing Rooms 118-120  
200 E. Santa Clara St., San Jose, CA  
95113

---

### HYBRID MEETING

#### PHYSICAL LOCATION:

City Hall, Wing Rooms 118-120, 200 E. Santa Clara St. San Jose, Ca 95113

#### ZOOM INFORMATION:

zoom.us

Dial In: +1 408 638 0968 US (San Jose)

Meeting ID: 943 6787 5370

#### **BOARD MEMBERS**

*Spencer Horowitz, Chair (Term Expires 11/30/28) -- 83 Avenue Maréchal Foch, 83150 Bandol, France*

*Matthew Faulkner, Vice Chair (Term Expires 11/30/27)*

*Deborah Abbott, Trustee (Term Expires 11/30/26)*

*Anurag Chandra, Trustee (Term Expires 11/30/26)*

*Brian Chi, Trustee (Term Expires 11/30/29)*

*Mark Linder, Trustee (Term Expires 11/30/28) -- 2 Westwood Road, Santa Cruz, CA 95060*

*Nathan Nakagawa, Trustee (Term Expires 11/30/27)*

*Pam Foley, City Council Liaison to the Board*

*Maytak Chin, General and Fiduciary Counsel*

*John Flynn, CEO, Office of Retirement Services*

---

**Present:** 5 - Debbie Abbott, Matthew Faulkner, Mark Linder, Nathan Nakagawa and Brian Chi

**Absent:** 2 - Spencer Horowitz and Anurag Chandra

The Board of Administration of the Federated City Employees Retirement System and Health Care Trust met on Thursday, April 16, 2026, at City Hall, Wing Rooms 118-120, 200 E. Santa Clara St., San Jose, CA 95113 and via Zoom at 8:30 a.m. Vice-Chair Faulkner called the meeting to order at 8:30 a.m. followed by roll call.

**Board Members Present: Matthew Faulkner, Deborah Abbott, Brian Chi, and Nathan Nakagawa.**

**Board Members Present via Zoom utilizing the Traditional Brown Act teleconferencing rules: Mark Linder. Counsel Fairley questioned Trustee Linder on whether he met the qualifications to teleconference under the Brown Act, and Trustee Linder responded in the affirmative.**

**Anurag Chandra and Spencer Horowitz were absent.**

**Retirement Staff Present: John Flynn, Jay Kwon, Barbara Hayman, Benjie Chua-Foy, Amanda Hiew, Gabriela Romero, Edith Orosco, Sherrell Aledo, Ryan Reynado, Dhinesh Ganapathiappan, Christina Wang, David Aung, Arun Nallasivan, Ron Kumar, and Cynthia Ayala.**

**Retirement Staff Present via Zoom: Shilpi Dwivedi, Harrison Pierce, Jennifer You, Ellen Lee, Sylvia Mark, An Nguyen, and Nam Cao.**

**Also Present: Pam Foley, Vice Mayor and City Council Liaison; and Mariah Fairley, General and Fiduciary Counsel.**

**Also Present via Zoom: Kevin Balaod, With Intelligence-Journalist; Julie Becker, Aon; Brad Imamura, Public Member; Nate Weinstein, Public Member; and Donald Ludwig, Public Member.**

**ADA ALERT**

---

In accordance with the requirements of AB 2449, the Board of Administration (“Board”) will generally, upon request, provide appropriate aids and services leading to effective communication for individuals with disabilities so they can participate equally in the Board’s meetings, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, vision or other disabilities.

Anyone who requires an auxiliary aid or service for effective communication to participate in a Board meeting should contact the designated contact in Office of Retirement Services as far in advance of the scheduled meeting as possible. The Board strongly encourages individuals with disabilities to endeavor to submit requests for reasonable accommodation no later than five (5) business days before the scheduled meeting, as the Board may not be able to grant requests for reasonable accommodations without sufficient advance notice. The Board strongly encourages individuals with disabilities to submit their written requests via email or regular mail to facilitate tracking and response; however, if the submission of a written request constitutes a hardship, individuals may call the Office of Retirement Services to submit an oral request. The designated contact in the Office of Retirement Services will endeavor to respond to each request within three (3) business days of receipt of the request. Depending on the request, the designated contact in the Office of Retirement Services may ask to schedule a time to discuss the request (which may occur virtually) to determine the most appropriate auxiliary aid or service, before the request is resolved.

**ADA Designated Contact Information**

Attention: Deputy Director/Chief Operations Officer, Office of Retirement Services

Address: 1737 N First St #600, San Jose, CA 95112

Email: #Retire\_Admin@sanjoseca.gov

Phone: 408-794-1000 (ORS Main Line)

**THE LEVINE ACT**

The Levine Act requires a Party in a Proceeding before the City of San José that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than \$500 within the 12 months prior to the City decision. A Participant to a Proceeding may voluntarily report a campaign contribution on the form located on the Levine Act webpage.

**AGENDA**

**CALL TO ORDER AND ROLL CALL**

**\*\* SB 707 REMOTE APPEARANCE(S)**

- i. Take action on request(s) for remote appearance.

**CLOSED SESSION**

**I. CLOSED SESSION NEW BUSINESS-DEFERRED/CONTINUED ITEMS-NONE**

**• ORDERS OF THE DAY**

Orders of the Day was heard immediately after roll call attendance.

**ORDERS OF THE DAY:**

- None.

**WAIVE SUNSHINE:**

- Late Attachment: Item 6.3c(1).

A motion was made to waive sunshine for the attachment referenced above.

Approved. (M.S.C. Linder/ Abbott 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

Brad Imamura, a member of the public, made public comments.

- **PUBLIC/RETIREE/GENERAL COMMENTS – Subject to Government Code Section 54954.3**

Brad Imamura, a member of the public, made public comments, which were addressed by Vice-Chair Faulkner.

- **Members of the public may comment on items not included on the agenda, provided that the matter is within the subject matter jurisdiction of the Board.**

**1. CONSENT CALENDAR**

A motion was made to approve the Consent Calendar.

Approved. (M.S.C. Nakagawa/Chi 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

**1.1 Approval of Service Retirements**

- Mark A. Ambler**, Maintenance Worker I, Parks, Recreation and Neighborhood Services, effective April 25, 2026; 9.36\* years of service.
- Victor M. Carmona**, Water System Operations Superintendent I, Environmental Services Department, effective March 28, 2026; 25.55\* years of service.
- Govan M. Hill**, Senior Engineering Technician, Environmental Services Department, effective April 25, 2026; 12.56\* years of service.

**1.2 Early Retirement**

- Hassan K. Basma**, Associate Engineer, Department of Transportation, effective April 25, 2026; 10.57\* years of service.

- b. **Paul R. Harden**, Supervising Environmental Services Specialist, Planning, Building and Code Enforcement, effective April 2, 2026; 11.23\* years of service. *(With Reciprocity - 3.66 PERS + 7.57 CSJ = 11.23 YOS)*

### 1.3 Approval of Deferred Vested

- a. **Russell D. Chung**, Engineer II, Fire Department, effective April 25, 2026; 26.12\* years of service. *(With Reciprocity - 8.28 CSJ + 17.83 PERS = 26.12 YOS)*
- b. **Andrew B. Dorso**, Building Inspector, Combination Certification II, Planning, Building and Code Enforcement, effective April 18, 2026; 11.21\* years of service. *(With Reciprocity - 1.21 CSJ + 10.00 LACERS = 11.21 YOS)*
- c. **Brenda K. Eldridge**, Senior Office Specialist, Information Technology Department, effective May 1, 2026; 8.86\* years of service. *(With Reciprocity - 1.46 CSJ + 7.40 ACERA = 8.86 YOS)*
- d. **Richard Langston**, Wastewater Mechanic I, Environmental Services Department, effective April 1, 2026; 8.36\* years of service. *(With Reciprocity - 1.12 CSJ + 7.23 PERS = 8.36 YOS)*
- e. **Peter K. Owen**, Program Manager II, Finance Department, effective May 2, 2026; 20.40\* years of service. *(With Reciprocity - 1.94 CSJ + 5.45 SamCERA + 13.00 CalPERS = 20.40 YOS)*
- f. **Meenaxi Raval**, Planner IV, Planning, Building and Code Enforcement, effective, April 20, 2026; 5.22\* years of service.
- g. **Kimberly Shunk**, Director, City Manager's Office, effective May 5, 2026; 23.53\* years of service. *(With Reciprocity - 3.48 CSJ + 20.05 PERS = 23.53 YOS)*
- h. **Annie To**, Deputy Director, Finance Department, effective April 1, 2026; 36.42\* years of service. *(With Reciprocity - 9.50 EBMUD + 1.98 CSJ + 24.93 PERS = 36.42 YOS)*

### 1.4 Approval of Board Minutes

- a. Approval of the Board Minutes of March 19, 2026.

### 1.5 Approval of Return of Contributions

- a. Voluntary | Involuntary

## 1.6 Communications and Information Reports

- a. Report of the Monthly Board Expenses for February 2026. Receive and file.
- b. Mayor's March Budget Message for Fiscal Year 2026-2027.
- c. Request for Consideration of Reasonably Good Cause for Trustee Chandra's absence.
- d. Educational Travel Reports:
  - CALAPRS General Assembly 2026, Carlsbad, CA, March 8 - 11, 2026 by Spencer Horowitz.

## 1.7 Approval of Travel and Reimbursements

- a. Anurag Chandra, Trustee
  - 2026 Milken Institute Global Conference, Beverly Hills, CA, May 3 - 6, 2026.
- b. John Flynn, CEO
  - NCPERS Chief Officers Summit 2026, Newport Beach, CA, June 15 - 16, 2026.
- c. Reimbursement  
Spencer Horowitz, Chair
  - CALAPRS General Assembly 2026, Carlsbad, CA. March 8 - 11, 2026.

## 1.8 Approval of Administrative Matters

- a. Fiduciary Insurance and Waiver of Recourse Fees for Policy Year March 2026-2027.

## 2. DEATH AND SURVIVORSHIP NOTIFICATIONS (Moment of Silence)

Vice-Chair Faulkner asked for a moment of silence for those who served and passed away.

- a. Notification of the death of **Daniel Beerman**, Marketing Representative II, retired September 15, 2017, died November 30, 2025. Survivorship benefits to Tamilyn Kajihara, spouse.
- b. Notification of the death of **Patrick Forbes**, Senior Warehouse Worker, retired May 17, 2010, died February 8, 2026. No survivorship benefits.

- c. Notification of the death of **Abel Hernandez Jr**, Maintenance Worker II, retired October 4, 1987, died January 4, 2026. No survivorship benefits
- d. Notification of the death of **Ramona Sierras-Hodge**, Senior Office Specialist, retired March 22, 2008, died February 5, 2026. No survivorship benefits.
- e. Notification of the death of **Stephen Edward Hung**, Program Manager I, active, died January 31, 2026. Survivorship benefits to Marsh Quan, spouse.
- f. Notification of the death of **Roxanne L. Miller**, Legislative Research Analyst, retired April 13, 2018, died January 31, 2026. No survivorship benefits.

### 3. INVESTMENTS

- a. Oral update from the CIO of Retirement Services, Jay Kwon.

CIO Kwon updated the Board on the following unaudited estimated performance, as reported by Meketa Investment Group:

- For the fiscal year-to-date, as of April 15, 2026, the Pension Plan was up 10.10%.
- For the fiscal year-to-date, as of April 15, 2026, the Health Care Trust was up 13.34%.

Brad Imamura, a member of the public, made public comments, which were addressed by Vice-Chair Faulkner.

### 4. OLD BUSINESS-DEFERRED/CONTINUED ITEMS-NONE

### 5. NEW BUSINESS

- a. Oral update from the CEO of Retirement Services, John Flynn.

CEO Flynn updated the board on:

- ORS Staffing
- Procurements, Contracts, and the AB 332 process
- Strategic Planning
- Governance
- Internal Audit
- ADA Title II WCAG 2.1 AA Compliance
- Quarterly Retirement Planning Workshops, the next of which is May 14, 2026
- SJREA Presentation on Cyber Security
- Trustee Educational Topic Survey
- April Newsletters
- ORS will be closed on May 25, 2026 for Memorial Day

CEO Flynn answered questions from Vice-Chair Faulkner and Vice Mayor Foley.

Brad Imamura, a member of the public, made public comments, which were addressed by Vice-Chair Faulkner and CEO Flynn.

- b. Oral update from the City Council Liaison to the Board.

Vice Mayor and City Council Liaison Foley updated the Board on pending matters before the City Council that were relevant to the Board. She also thanked Vice-Chair Faulkner for his excellent work and welcomed CIO Kwon.

- c. Discussion and action on the proposed administrative budget for fiscal year 2026-2027.

CEO Flynn presented the item and answered questions from Trustees Abbott and Nakagawa. CIO Kwon and Benjie Chua-Foy, Accounting Division Manager, assisted in answering questions from Trustee Abbott. Trustee Abbott and Vice-Chair Faulkner added comments.

Brad Imamura, a member of the public, made public comments.

A motion was made to approve the proposed administrative budget for fiscal year 2026-2027.

Approved. (M.S.C. Abbott/Nakagawa 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

Vice-Chair Faulkner thanked CEO Flynn and Benjie Chua-Foy, Accounting Division Manager, for their presentation.

- d. Discussion and action on adoption of updated City Policy Manual #3.3.2 - Management Performance Program Policy for ORS Operations.

CEO Flynn presented the item.

A motion was made to approve the adoption of updated City Policy Manual #3.3.2 - Management Performance Program Policy for ORS Operations.

Approved. (M.S.C. Chi/Nakagawa 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

## **6. COMMITTEE MINUTES, REPORTS AND RECOMMENDATIONS**

### **6.1 Investment Committee (Chandra, Faulkner, Abbott)**

**Last Meeting: April 14, 2026    Next Meeting: June 30, 2026**

- a. Oral update from the Chair of the Investment Committee.

Trustee Abbott updated the Board on matters discussed at the previous meeting. CIO Kwon added that the next meeting is to be determined.

## 6.2 Audit/Risk Committee ( Linder, Horowitz, Chi)

**Last Meeting: February 19, 2026    Next Meeting: May 21, 2026**

- a. Oral update from the Chair of the Audit/Risk Committee.

Chair Linder advised the Board that the committee's next meeting is on May 21, 2026.

## 6.3 Governance Committee (Abbott, Nakagawa, Chi)

**Last Meeting: March 18, 2026    Next Meeting: June 17, 2026**

- a. Oral update from the Chair of the Governance Committee.
- Nomination and Election of Governance Committee Vice Chairs.
  - Discussion and action to recommend adoption of the Governance Review Framework.
  - Discussion and action to recommend adoption of new Policy on Policies.
  - Discussion and action to recommend adoption of the new Public Comment Policy.
  - Discussion on Q2'26 policies: Board of Administration Charter, CEO & CIO Performance Evaluation Policies.
  - Discussion and action on CEO authority to approve new and updated City Policies.

**Chair Abbott updated the Board on matters discussed at the previous meeting.**

- b. Minutes of the January 15, 2026 Joint Governance Committee meeting. Receive and file.

**The Minutes were received and filed.**

- c. Discussion and action to adopt the Governance Review Framework and multi-year workplan for the review and update of board governance documents.

**CEO Flynn introduced the item. Amanda Hiew, Program Manager, presented the item and responded to questions from Trustee Nakagawa and Vice-Chair Faulkner. CEO Flynn also assisted in addressing questions from Vice-Chair Faulkner. Trustee Abbott added comments and expressed appreciation to Ms. Hiew for her excellent presentation. Trustees Nakagawa and Linder also thanked her for her work.**

**A motion was made to adopt the Governance Review Framework and multi-year workplan for the review and update of board governance documents.**

**Approved. (M.S.C. Abbott/Nakagawa 5-0-0). The motion passed unanimously by roll call vote.**

Chair Horowitz and Trustee Chandra were absent.

- d. Discussion and action to adopt the new Policy on Policies.

CEO Flynn presented the item and answered questions from Vice-Chair Faulkner.

A motion was made to adopt the new Policy on Policies.

Approved. (M.S.C. Nakagawa/Chi 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

Trustee Linder also added comments.

- e. Discussion and action to adopt the new Public Comment Policy.

CEO Flynn presented the item and answered questions from Vice-Chair Faulkner, and Trustees Abbott, Chi and Nakagawa. Vice-Chair Faulkner added comments.

A motion was made to adopt the new Public Comment Policy, as amended to remove references to a 30-minute total time limit per agenda item in subdivisions (B)(1), (B)(3), (C)(1), and (C)(3).

Approved. (M.S.C. Nakagawa/Abbott 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

Brad Imamura, a member of the public, made public comments, which were addressed by Vice-Chair Faulkner.

- f. Discussion and action to recommend delegating authority to the Chief Executive Officer to approve City policies applicable to the operations of the Office of Retirement Services.

CEO Flynn presented the item.

A motion was made to approve to recommend delegating authority to the Chief Executive Officer to approve City policies applicable to the operations of the Office of Retirement Services.

Approved. (M.S.C. Abbott/Nakagawa 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

#### **6.4 FCERS Disability Committee (Faulkner, Linder, Nakagawa - Alt: Abbott)**

**Last Meeting: February 10, 2026    Next Meeting: May 12, 2026**

- a. Oral update from the Chair of the Disability Committee.

There was no update.

## **6.5 Joint Personnel Committee (Chandra, Horowitz, Linder)**

**Last Meeting: April 1, 2026    Next Meeting: August 18, 2026**

- a. Oral update from the Vice-Chair of the Joint Personnel Committee.
- Nomination and election of Chair of Joint Personnel Committee.
  - Nomination and election of Vice-Chair of Joint Personnel Committee.
  - Discussion and action on the Investment Team Compensation.
  - Discussion and action on 2025-2026 CEO Performance Evaluation, including process and evaluation criteria.
  - Discussion and action on 2025-2026 CIO Performance Evaluation, including process and evaluation criteria.
  - Discussion on CEO & CIO Performance Evaluation Policies.

**Trustee Linder updated the Board on matters discussed at the previous meeting. CEO Flynn answered questions from Trustee Linder.**

- b. Minutes of the January 27, 2026 Joint Personnel Committee meeting. Receive and file.

**The Minutes were received and filed.**

- c. Discussion and action on the FY2026 CEO Performance Evaluation metrics and weightings recommended by the Joint Personnel Committee.

**CEO Flynn introduced the item. Julie Becker of Aon presented the item and answered questions from Trustee Nakagawa. CEO Flynn made comments. Vice-Chair Faulkner thanked Ms. Becker for her presentation, as well as the Governance Committee.**

**A motion was made to approve the FY2026 CEO Performance Evaluation metrics and weightings recommended by the Joint Personnel Committee. CEO Flynn answered a question from Trustee Nakagawa.**

**Amended motion was made to approve the FY2026 CEO Performance Evaluation metrics and weightings recommended by the Joint Personnel Committee, as amended with administrative changes.**

**Approved. (M.S.C. Linder/Abbott 5-0-0). The motion passed unanimously by roll call vote.**

**Chair Horowitz and Trustee Chandra were absent.**

- d. Discussion and action on the FY2026 CIO Performance Evaluation metrics and weightings recommended by the Joint Personnel Committee.

**CEO Flynn introduced the item. Julie Becker of Aon presented the item. CEO Flynn responded to questions from Trustee Abbott.**

A motion was made to approve the FY2026 CIO Performance Evaluation metrics and weightings recommended by the Joint Personnel Committee.

Approved. (M.S.C. Linder/Abbott 5-0-0). The motion passed unanimously by roll call vote.

Chair Horowitz and Trustee Chandra were absent.

**7. EDUCATION & TRAINING**

The Education & Training was received and filed.

- a. CALAPRS 2026 Program Calendar.
- b. Quarterly Trustee Education Opportunities Report.
- c. SACRS Spring Conference 2026, Olympic Valley, CA, May 12 - 15, 2026.
- d. NCPERS Trustee Educational Seminars (TEDS), Las Vegas, NV, May 16 - 17, 2026.
- e. NCPERS The Annual Conference & Exhibition (ACE), Las Vegas, NV, May 17 - 20, 2026.

• **PROPOSED AGENDA ITEMS**

None.

• **ADJOURNMENT**

The meeting adjourned at 10:30 a.m.

• **Next FCERS Board Meeting: May 21, 2026**

\*Estimated

Minutes Recorded, Prepared and Respectfully Submitted by,

---

SPENCER HOROWITZ, CHAIR  
BOARD OF ADMINISTRATION

ATTEST:

---

JOHN FLYNN, CEO  
OFFICE OF RETIREMENT SERVICES

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda, related reports, and supplemental materials for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.

Supplemental agenda materials may be made available less than 72 hours before a regular meeting, provided that they are: (1) distributed to a majority of the legislative body and made available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112, at the same time; and (2) posted on the Office of Retirement Services' website at <http://sjrs.legistar.com/calendar.aspx> in a manner that explains the document is related to an agenda item for an upcoming meeting.

## **The Code of Conduct**

(<https://www.sanjoseca.gov/home/showpublisheddocument/12901/63667000496663000>)

0) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

### **1. Public Meeting Decorum:**

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

### **2. Signs, Objects or Symbolic Material:**

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged

weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

**3. Addressing the Council, Committee, Board or Commission:**

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
  - b) Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
  - c) Speakers should discuss only the agenda item when called to speak for that item, and only topics related to Retirement Board business when called to speak during open forum on the agenda.
  - d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
  - e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
  - f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
  - g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.
- Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.