

Memorandum

TO: Police and Fire Department Retirement Plan

Board of Administration

SUBJECT: Monthly Administrative and Professional

Expenses for the Month of August 2021

FROM: Roberto L. Peña

DATE: September 23, 2021

Attached is an itemized list of the Administrative and Professional Expenses for the Police and Fire Department Retirement Plan for the month of August 2021. The expenses represent all administrative and professional fees processed by the Plan during the month, excluding benefit payments.

Also, attached is an additional summary of all travel related expenses processed in the month of August 2021 that have been included in the Administrative and Professional Expense report.

Certification

All expenditures for the month were either approved by the Board or directly authorized by prior Board actions or policies.

Recommendation

Staff recommends acceptance of the Police and Fire Department Retirement Plan Itemized Monthly Administrative and Professional Expenses report for the month of August 2021.

Roberto L. Peña

Chief Executive Officer

Office of Retirement Services

FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM (Federated System) & POLICE AND FIRE DEPARTMENT RETIREMENT PLAN (P&F Plan) ADMINISTRATIVE EXPENSES AND PROFESSIONAL FEES FOR THE MONTH OF AUGUST 31, 2021

FOR THE MONTH OF AUGUST 31, 2021										
MAJOR BUDGET DESCRIPTION	DESCRIPTION	FED MONTHLY	FED JUNE ACCRUAL	FED YTD w/ ACCRUAL	P&F MONTHLY	P&F JUNE ACCRUAL	P&F YTD w/ ACCRUAL	TOTAL MONTHLY w/ ACCRUAL	TOTAL YTD w/ ACCRUAL	
PERSONNEL SERVI		247 700		466 125	270 507		520 510		005 (5)	
PERSONNEL SERVI	SALARY ICES SUM	247,799 247,799	-	466,137 466,137	279,507 279,507	-	529,519 529,519	527,305 527,305	995,656 995,656	
NON-PERSONNEL/E										
	COMMUNICATION CAFR	599		596	599		596	1,198	1,192	
	DESIGN PRINTING	-		-	-		-			
	DATA PROCESSING									
	ABEL NOSER BARRA, LLC	-		-	-		-	-		
	BCA RESEARCH	-		-			-	•		
	BLOOMBERG FINANCE DYNAMO	-					-			
	EFAX EVESTMENT	-		-	-		-			
	FRANK RUSSELL	-		-			-			
	GMEI JPM	-		83	-		83	-	167	
	ILPA KLARITY FX	-		-	-		-	•		
	PITCHBOOK	-		-			-			
	MSCI VERUS ADVISORY INC	10,417		10,417	10,417		10,417	20,833	20,833	
	DUES & SUBSCRIPTIONS	.,,.,						24,000		
	CALAPRS GFOA	-		-	-		-			
	INVESTMENT-RELATED APPA	22		101	22		101	43	203	
	VARIOUS	-		-			-			
	INSURANCE LIBERTY MUTUAL	-		_	-		-			
	RISK STRATEGIES (FIDUC INS)	-		-	-		-	-		
	IT HARDWARE/SOFTWARE: CASEWARE	-		-	-		-			
	COMPUTERLAND GET-A-ROOM APP	292		292	292		292	583	583	
	GRANICUS	922		922	922		922	1,843	1,843	
	GRAY CPA BOX	-		-	-		-	-		
	IRON MOUNTAIN	-		-	-					
	J&J AIR CONDITIONING FLEXENTIAL (VIAWEST)	5,311		5,311	5,311		5,311	10,622	10,622	
	LRS - ANNUAL MAINTENANCE LRS - NEW WEBSITE	-		49,845	-		49,845		99,690	
	LRS - 3RD PARTY SOFTWARE	-		-			-			
	OFFICE 365 SOCIAL SELLINATOR	-		779	-		779	-	1,558	
	TIG	- 4.600	(1.400)	-	-	// 100	-	-		
	OTHER EQUIPMENT / LEASE / MISCELLANEOUS	1,608	(1,433)	175	1,608	(1,433)	175	350	350	
	DATASAFE FORMAX	-		380	-		380		759	
	RICOH - EQUIPMENT LEASE	8		8	8		8	15	15	
	OTHER MISC. MILEAGE	-		1,565	-		1,565	-	3,130	
	EMPLOYEES TRUSTEES	-		-	-		-	•		
	POSTAGE	-					-	•		
	ARTISAN JP GRAPHIC	3,552		1,935 3,552	1,729		942 1,729	5,281	2,878 5,281	
	SENDLINK	-		-			-	-		
	UNITED PARCEL SERVICE USPS	1,770		2,853	180 999		180 780	180 2,769	3,632	
	OTHER PRINTING	-		81	(2)		142	(2)	223	
	ARTISAN	-		720			351	-	1,071	
	ALMADEN JP GRAPHIC	2,724		2,724	1,455		1,455	4,179	4,179	
	RICOH - PRINTING			-			-	-	4,17,	
	OTHER RENT	-		-	-		-			
	PACIFIC RESOURCES FIRST AM.	17,540		35,081	17,540		35,081	35,081	70,162	
	SUPPLIES BOARD EXPENSES	-		-			-			
	OFFICE SUPPLIES / EXPENSE RR DONNELLY	465	-	570 2,071	465		570 2,071	931	1,141 4,141	
	TRAINING	(455)		481	(455)		481	(911)	962	
	TRAVEL - EMPLOYEE TRAVEL - TRUSTEE	175		100 500	175		100	350	200 500	
NON-PERSONNEL/F	TRUSTEE STIPEND	44,949	(1,433)	-	41,265	(1,433)	114,354	83,347	235,494	
		44,949	(1,433)	121,141	41,265	(1,433)	114,354	83,347	235,494	
PROFESSIONAL SE	ACTUARY									
	CHEIRON, INC CONSULTING	-		-	6,698	(6,698)	-			
	COMMUNICATION ADVANTAGE	1,450		1,450	1,450		1,450	2,900	2,900	
	CORTEX APPLIED RESEARCH GRANT THORNTON	2,610 33,135	(2,610)	57,986	3,993 33,135	(3,993)	57,986	66,270	115,972	
	THE BERWYN GROUP (REPLACING PBI) VANTAGE POINT PHOTOGRAPHY	-		-	-		-	-		
	LEGAL	-		-			-	•		
	ICE MILLER REED SMITH	(6,300)	-	(6,300)	(4,815)		(4,815)	(11,115)	(11,115	
	SALTZMAN & JOHNSON	- (0,500)		-	(7,013)		(4,813)	(11,113)	(11,113	
	PENSION ADMINISTRATION SYSTEM LRS - BUSINESS CONTINUANCE PLAN	-		-	-		-	-		
	LRS - WEB HOSTING	125	(6.004)	250	125	(/ 001)	250	250	500	
	LRS - WEB MAINTENANCE LRS - PG CHECK REQUEST	7,187	(6,921)	266	7,188	(6,921)	266	533	533	
	TEMP AGENCIES TRENDTEC	6,077	(674)	5,403	6,077	(674)	5,403	10,805	10,805	
PROFESSIONAL SE		44,284	(10,205)	59,055	53,849	(18,286)	60,540	69,642	119,59	
MEDICAL PROVIDI	ERS/SERVICES									
	CALIFORNIA MEDLINK EXAMWORKS	-		-	7,994		7,994	7,994	7,994	
MEDICAL PROVIDE	SUSAN TIERMAN KROLL, MD	7,438	(7,438)	-	5,759	(5,759)	-	1		
MEDICAL PROVIDI	ERS/SERVICES	7,438	(7,438)	-	13,753	(5,759)	7,994	7,994	7,99	
GRAND TOTAL		344,469	(19,076)	646,333	388,373	(25,478)	712,406	688,289	1,358,73	

FEDERATED CITY EMPLOYEES' RETIREMENT SYSTEM (Federated System) & POLICE AND FIRE DEPARTMENT RETIREMENT PLAN (P&F Plan) INVESTMENT EXPENSES AND FEES FOR THE MONTH OF AUGUST 31, 2021

MAJOR BUDGET DESCRIPTION	DESCRIPTION	FED MONTHLY	FED JUNE ACCRUAL	FED YTD	P&F MONTHLY	P&F JUNE ACCRUAL	P&F YTD	COMBINED GRAND TOTAL MONTHLY	COMBINED GRAND TOTAL YTD
INVESTMENT REI	LATED EXPENSES INVESTMENT MANAGERS & CONSULTANTS:								
	57 STARS	- 5,000			5.000			-	-
_	ALBOURNE AMERICA AMERICAN REALTY CORE	5,000		5,000	5,000		5,000	10,000	10,000
	ARBOUR LANE	-		•	•		-	-	-
_	ARTISAN PARTNERS LIMITED BEACH POINT	-		-	-		-	-	-
	BLACKROCK	-		•			-	-	-
_	BLACKSTONE REAL ESTATE DEBT BLUE BAY	-		-	-		-	-	-
_	BNYM	-		-	-		-	-	-
	BROOKFIELD ASSET MANAGEMENT	-		-	7		-	-	-
_	BROOKFIELD INFRASTRUCTURE III BROOKFIELD SREP II	-		-	-		-	-	-
	CANVAS	-		-	1		-	-	-
_	CCMP CLARION	-		-	-		-	-	-
	COLUMBIA MANAGEMENT	46,516	(46,385)	131	76,654	(76,662)	(9)	123	123
	COVE STREET CAPITAL	-			-		-	-	-
_	CREDIT SUISSE CRESCENT MEZZANINE	-			-		-	-	-
	CRESTLINE	-		-	-		-	-	-
_	CROSS OCEAN I CROSS OCEAN II	-		-	-		<u> </u>	-	-
-	CROSS OCEAN III	-			,		-	-	-
	DE SHAW	-		-	-		-	-	-
_	DELOITTE & TOUCHE	-		-	-		-	-	-
	DRA ADVISORS (DRA VIII) DRA X	-		-	-		-	-	-
	DRA IX	-		-	-		-	-	-
	DRA VII EAGLE POINT	-		-	-		-	-	-
_	EXETER	-		-	-		-	-	-
-	FRANCISCO PARTNERS	-		-	-			-	-
	GEM REALTY	-		-	-		-	-	-
_	GLOBAL INFRASTRUCTURE III GLOBAL INFRASTRUCTURE IV	-		-	-		-	-	-
	GREAT HILL	-		-	-		-	-	-
_	GQG HANSON BRIDGETT	39,376	(33,965)	5,411	37,057	(29,216)	7,841	13,253	13,253
	HARBOURVEST IX DOVER ST.	-	(33,703)	- 3,411	- 37,037	(23,210)	7,041	13,233	13,233
	HARBOURVEST VIII	-			-		-	-	-
_	HARBOURVEST HPS	-		-	-		-	-	-
	INDUSTRY VENTURE	-			-		-	-	-
_	INNOVATION ENDEAVOR INSIGHT NORTH AMERICA	13,150	(13,150)	0	23,147	(23,147)	(0)	-	- 0
	KEPOS	-	(13,130)	-	-	(23,147)	-	-	-
	KEYNES LEV / WADHWANI	-		-	,		-	-	-
_	KIMMERIDGE KSL	-		-	-		-	-	-
	LIME ROCK	-		•	n		-	-	-
_	MARSHALL WACE MEDLEY	-		-	,		-	-	-
	MEKETA INVESTMENT GROUP	-		-	-		-	-	-
_	MELLON NORTHERN TRUGT	3,487	(3,478)	9		(6,040)	16	25	25
_	NORTHERN TRUST OBERWEIS ASSET MANAGEMENT	-		-	-		-	-	-
	OCTAGON	-		•	,		-	-	-
	ORION PATHWAY	-		-	-		-	-	-
	PANTHEON GLOBAL	-		-	-		-	-	-
	PANTHEON USA FUND VI	-		-	=		-	-	-
	PARK SQUARE PE STRATEGIC PARTNERSHIP	-		-	-		-	-	-
	PINE RIVER	-		-	-		-		-
	PINE RIVER VOLATILITY ARBITRAGE PORTFOLIO ADVISORS	-	-	-			-	-	-
	REED SMITH	-		-	-		-	-	-
	ROCKPOINT	-		-	-		-	-	-
	RUSSELL INVESTMENTS RWC	-		-	-		-	-	-
-	SCULPTOR (OCH-ZIFF)	-					-	-	-
	SEI	-		1	1		-	-	-
	SIGULER GUFF SHORELINE CHINA VALUE	-		-	-		-	-	-
	STATE STREET (CUSTODIAN BANK)	-		-	-		-	-	-
	TA REALTY TCW	-		-	-			-	-
	TEMPO JD CAPITAL	-		-	-		-		-
	TOP TIER	-		-	i		-	-	-
	TORCHLIGHT TPG	-		-	-		-	-	-
	TPG CAPITAL	-		-			-		-
	TRISTAN EPISO 3	-		-	-		-	-	-
	TRISTAN EPISO 4 TRISTAN EPISO 5	-		-	-			-	-
	VOYA INVESTMENT MANAGEMENT	-		-	-		-	-	-
	WARBURG PINCUS	-		-	-		-	-	-
	WELLINGTON WHITE OAK	-		-	-		-	-	-
	WILLE OAK								

			E PLAN BUDG ONTH OF AUG				
DESCRIPTION	2021-2022 MONTHLY ACTUAL & ACCRUAL EXPENSES	2021-2022 MONTHLY MODIFIED BUDGET	2021-2022 MONTHLY (OVER)/ UNDER BUDGET	MONTHLY % REMAINING IN BUDGET	2021-2022 BNYM MV AS OF AUGUST 2021	MONTHLY MODIFIED BUDGET TO BNYM MV OF PLAN ASSETS IN BPS	2021-2022 MONTHL ACTUALS TO BNYI MV OF PLAN ASSETS IN BPS
NVESTMENT EXPENSE	\$ 12,848	N/A	N/A	INBODGET	5,210,641,637	ASSETS IN DIS	ASSETS IN DIS
PERSONNEL SERVICES	279,507	349,667	70,160	20%		1	1
NON-PERSONNEL & EQUIPMENT	39,832	60,500	20,668	34%		0	0
PROFESSIONAL SERVICES - OTHER	35,564	72,250	36,686	51%		0	0
MEDICAL PROVIDERS/SERVICES GRAND TOTAL (excluding investment expenses)	7,994 \$ 362,896	9,333 \$ 491,750	1,339 \$ 128,854	14%		0	0
DESCRIPTION	2021-2022 ANNUAL ACTUAL & ACCRUAL EXPENSES TO DATE	2021-2022 ANNUAL MODIFIED BUDGET	2021-2022 ANNUAL (OVER)/ UNDER BUDGET	% OF BUDGET REMAINING	2021-2022 BNYM MV AS OF AUGUST 2021	2021-2022 ANNUAL MODIFIED BUDGET TO BNYM MV OF PLAN ASSETS IN BPS	2021-2022 YTD ACTUALS TO BNY MV OF PLAN ASSETS IN BPS
NVESTMENT EXPENSE	\$ 12,848	N/A	N/A		5,210,641,637		
NAME OF THE OWNER OWNER OF THE OWNER OWN							
PERSONNEL SERVICES	529,519	4,196,000	3,666,481	87%		8	1
NON-PERSONNEL & EQUIPMENT PROFESSIONAL SERVICES - OTHER	114,354 60,540	726,000 867,000	611,646 806,460	84% 93%		1 2	0
MEDICAL PROVIDERS/SERVICES	7,994	112,000	104,006	93%		0	0
GRAND TOTAL (excluding investment expenses)	\$ 712,406		\$ 5,188,594	7,01.1		v	
	FEDER		APLOYEE PLAI ONTH OF AUG	N BUDGET SUM SUST 31, 2021	MARY	2021-2022	
DESCRIPTION	2021-2022 MONTHLY ACTUAL & ACCRUAL EXPENSES	2021-2022 MONTHLY MODIFIED BUDGET	2021-2022 MONTHLY (OVER)/ UNDER BUDGET	MONTHLY % REMAINING IN BUDGET	2021-2022 BNYM MV AS OF AUGUST 2021	MONTHLY MODIFIED BUDGET TO BNYM MV OF PLAN ASSETS IN BPS	2021-2022 MONTHI ACTUALS TO BNY MV OF PLAN ASSETS IN BPS
NVESTMENT EXPENSE	\$ 10,552	N/A	N/A		3,440,023,139		
MEDICANNIEL CEDVICEC	247.700	207.000	50 201	100/		1	1
PERSONNEL SERVICES SON-PERSONNEL & EOUIPMENT	247,799 43,516	307,000 60,333	59,201 16,818	19% 28%		0	0
PROFESSIONAL SERVICES - OTHER	34,079	67,917	33,838	50%		0	0
MEDICAL PROVIDERS/SERVICES	-	6,667	6,667	100%		0	0
GRAND TOTAL (excluding investment expenses)	\$ 325,393	\$ 441,917	\$ 116,524				
DESCRIPTION	2021-2022 ANNUAL ACTUAL & ACCRUAL EXPENSES TO DATE	2021-2022 ANNUAL MODIFIED BUDGET	2021-2022 ANNUAL (OVER)/ UNDER BUDGET	% OF BUDGET REMAINING	MV AS OF AUGUST 2021	2021-2022 ANNUAL MODIFIED BUDGET TO BNYM MV OF PLAN ASSETS IN BPS	2021-2022 YTD ACTUALS TO BNY MV OF PLAN ASSETS IN BPS
INVESTMENT EXPENSE	\$ 10,552	N/A	N/A		3,440,023,139		
PERSONNEL SERVICES	466,137	3,684,000	3,217,863	87%		11	1
NON-PERSONNEL & EQUIPMENT	121,141	724,000	602,859	83%		2	0
PROFESSIONAL SERVICES - OTHER	59,055	815,000	755,945	93%		2	0
MEDICAL PROVIDERS/SERVICES GRAND TOTAL (excluding investment expenses)	\$ 646,333	\$0,000 \$ 5,303,000	\$ 4,656,667	100%		0	0
SKAND TOTAL (excluding investment expenses)	\$ 040,333	3,303,000	\$ 4,030,007				
POLICE & FI	RE DEPARTMENT RI	ETIREMENT PI	LAN TRAVEL S	UMMARY FOR	THE MONTH OF AU	GUST 31, 2021	
Staff Member Travel			Amount	Status			
Kwon - PPI Roundtable - 07/13/21				Completed			
Palani - PPI Roundtable - 07/13/21			\$ 88 \$ 175	Completed			

FEDERATED CITY EMPLOYEE PLAN TRAVEL SUMMARY FOR THE MONTH OF AUGUST 31, 2021

 Staff Member Travel
 Amount
 Status

 Kwon - PPI Roundtable - 07/13/21
 \$ 88 Completed

 Palani - PPI Roundtable - 07/13/21
 \$ 88 Completed

 \$ 175
 \$ 175

Trustee Member Travel Amount Status