



# Memorandum

**TO:** Board of Administration, Federated  
City Employees' Retirement System

**FROM:** Stacey Fischer

**SUBJECT:** Change Retirement Effective Date  
Mrs. Norma Acosta

**DATE:** August 20, 2021

Approved *Barbara Hayman*

Date  
8/24/2021

## RECOMMENDATION

Change the retirement effective date from July 10, 2021 to June 21, 2021 for Mrs. Norma Acosta, Senior Deputy City Attorney III, City Attorney's Office.

## BACKGROUND

At the June 17, 2021 Board meeting, the Federated City Employees' Retirement System Board of Administration approved the service retirement date of Mrs. Acosta effective July 10, 2021. The Retirement application was originally received by Retirement Service on April 22, 2021.

Retirement Services received email notification on August 16, 2021 from Mrs. Acosta stating she would like to change her retirement date from July 10, 2021 to June 21, 2021.

## ANALYSIS

Mrs. Acosta is requesting that the Board approve the request to change her retirement date from July 10, 2021 to June 21, 2021.

*Stacey Fischer*  
Stacey Fischer  
Analyst

Enclosure: Email of Request from Mrs. Acosta

## Fischer, Stacee

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**From:** Norma Acosta [REDACTED]  
**Sent:** Monday, August 16, 2021 4:08 PM  
**To:** Fischer, Stacee  
**Cc:** Norma Acosta  
**Subject:** Re: Rush! Ph Call?

[External Email]

Hello Stacee,

As we discussed over the telephone just now, I would like to change my retirement date to 6/21/2021. Please let me know if you need anything further from me at this time.

Thank you very much,

Norma Acosta

On Aug 16, 2021, at 3:58 PM, Fischer, Stacee <stacee.fischer@sanjoseca.gov> wrote:

I just called and left a vm message. After you listen to it, please call me at (408) 712-8944.

Please protect confidential forms containing your soc. sec. # and personal information by sending to me as Password Protected Adobe PDF's or faxing to our office at (408) 392-6732.

*Stacee Fischer*  
*Benefits Analyst*  
**City of San Jose**  
**Office of Retirement Services**  
[Stacee.Fischer@sanjoseca.gov](mailto:Stacee.Fischer@sanjoseca.gov)

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**From:** Norma Acosta [REDACTED]  
**Sent:** Monday, August 16, 2021 3:56 PM  
**To:** Fischer, Stacee <stacee.fischer@sanjoseca.gov>  
**Subject:** Re: Rush! Ph Call?

[External Email]

Hi Stacee! Yes, I do. Please call me at your convenience 408 203 5917

On Mon, Aug 16, 2021 at 3:50 PM Fischer, Stacey <[stacey.fischer@sanjoseca.gov](mailto:stacey.fischer@sanjoseca.gov)> wrote:

Hi Norma,

We are working on your retirement file. I have some very good news. Do you have time for a phone call?

Please protect confidential forms containing your soc. sec. # and personal information by sending to me as Password Protected Adobe PDF's or faxing to our office at (408) 392-6732.

*Stacey Fischer*  
*Benefits Analyst*  
**City of San Jose**  
**Office of Retirement Services**  
[Stacey.Fischer@sanjoseca.gov](mailto:Stacey.Fischer@sanjoseca.gov)

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