



# Memorandum

**TO: Police & Fire Retirement Plan  
Board of Administration**

**FROM: Marti Zarate**

**SUBJECT: Proposed 2021 Scheduled Meetings**

**DATE: July 29, 2020**

**APPROVED:**

**DATE:**

Following is a schedule of dates, times, and locations of all standing meetings that have been scheduled for the Police and Fire Department Retirement Plan for the calendar year 2021. **All Board meetings will be held via Zoom until the Shelter-In-Place Order is lifted** and meetings can be held in City Hall Wing Committee Rooms 118-120, 200 East Santa Clara Street, San José, CA 95113. **Investment Committee and Disability Committee meetings will also be held via Zoom** until meetings can be held at Retirement Services, 1737 N. First Street, 5<sup>th</sup> Floor Board Room, San Jose, CA 95112, unless otherwise noted. **Please be advised that there are no standing meetings during the month of July.**

**Monthly Board Meeting -1<sup>st</sup> Thursday, 8:30 a.m.**

January 7, 2021	April 1, 2021	July 2021 – No Board Meeting	October 7, 2021
February 4, 2021	May 6, 2021	August 5, 2021	November 4, 2021
March 4, 2021	June 3, 2021	September 2, 2021	December 2, 2021

**Investment Committee-Joint meeting with Federated Investment Committee - 12:00 p.m. - 4:00 p.m. (unless otherwise noted)**

January 26, 2021    March 23, 2021    May 25, 2021    August 24, 2021    October 26, 2021    December 21, 2021

**Audit/Risk Committee – Joint meeting with Federated Audit Committee – 12:30 – 2:30 p.m. (unless otherwise noted)** – meetings to be held quarterly at City Hall Wing Room 118-120, following the Federated Retirement Board meetings.

February 18, 2021    May 20, 2021    August 19, 2021    October 21, 2021

**Governance Committee – Joint meeting with Federated Governance Committee – 12:30 – 2:30 p.m. (unless otherwise noted)** – meetings to be held quarterly at City Hall Wing Room 118-120, immediately following the Retirement Board meeting.

March 4, 2021    June 17, 2021    September 2, 2021    December 16, 2021

**Disability Committee Meeting – The Monday immediately following the Police and Fire Board meeting, 10:00 a.m. – 12:00 p.m. (unless otherwise noted)**

January 11, 2021	April 5, 2021	July 2020 – No Disability Meeting	October 12, 2021*
February 8, 2021	May 10, 2021	August 9, 2021	November 8, 2021
March 8, 2021	June 7, 2021	September 7, 2021*	December 6, 2021

**\*Tuesday (following a Holiday)**

**Joint Personnel Committee – 12:30 – 2:30 p.m. (unless otherwise noted) –.**

**TBD**

**Annual Retreat (Full Board) - TBD**

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Marti Zarate  
Staff Specialist