



BOARD OF ADMINISTRATION

Meeting Agenda - Final

Federated City Employees' Retirement System and Federated City Employees' Health Care Trust

Thursday, September 15, 2022

8:30 AM

MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION

zoom.us

Dial In: +1 669 219 2599 US (San Jose)

Meeting ID: 945 9715 6023

Password: 501225

BOARD MEMBERS

Spencer Horowitz, Chair (Term Expires 11/30/24)

Julie Jennings, Vice-Chair (Term Expires 11/30/23)

Anurag Chandra, Trustee (Term Expires 11/30/22)

Mark Keleher, Trustee (Term Expires 11/30/23)

Elaine Orr, Trustee (Term Expires 11/30/22)

Mark Linder, Trustee (Term Expires 11/30/24)

Prachi Avasthy, Trustee (Term Expires 11/30/25)

CITY COUNCIL LIAISON TO THE BOARD

Dev Davis

COUNSEL

Harvey Leiderman and Maytak Chin, General and Fiduciary Counsel

Roberto L. Peña, CEO, Office of Retirement Services

*** COVID-19 NOTICE ***

Consistent with AB 361 and City of San Jose Resolution Number 80628 and 80659, this meeting will not be physically open to the public and the Board Members will be teleconferencing from remote locations.

How to observe the Meeting (no public comment):

- 1) Cable Channel 26,
- 2) <https://www.sanjoseca.gov/news-stories/watch-a-meeting>, or
- 3) <https://www.youtube.com/CityofSanJoseCalifornia>

How to submit written Public Comment:

- 1) By email to retirement.dept@sanjoseca.gov by 5:00 p.m. the day before the meeting.
- 2) By phone +1 669 219 2599 . Meeting ID 945 9715 6023. The Chair will recognize public comment after each item and will be notified to speak.
- 3) By online <https://sanjoseca.zoom.us>

a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.

b. When the Chair calls for the item on which you wish to speak, click on "Raise Hand." Speakers will be notified shortly before they are called to speak.

c. When called, please limit your remarks.

CLOSED SESSION

CLOSED SESSION AGENDA ITEMS WILL BE HEARD AT 8:30 A.M.

I. CLOSED SESSION OLD BUSINESS

- A. CLOSED SESSION:** CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6(a). Agency designated representatives: Spencer Horowitz, Board Chair and Anurag Chandra, Investment Committee Chair. Unrepresented employees: Chief Executive Officer and Chief Investment Officer

OPEN SESSION - will reconvene following Closed Session, estimated to be 9:00 a.m. or immediately thereafter.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Marti Zarate (408) 794-1112 as soon as possible, but at least three business days before the meeting.

• ORDERS OF THE DAY

• PUBLIC/RETIREE/GENERAL COMMENTS - Not Related to a Specific Agenda Item

1. CONSENT CALENDAR

1.1 Approval of Service Retirements

- a. **Sandra A. Bernabe**, Senior Accountant Clerk, Library Department, effective September 3, 2022; 10.18* years of service.
- b. **Eric L. Brignani**, Associate Construction Inspector, Department of Transportation, effective October 1, 2022; 28.05* years of service.
- c. **Jimmy P. Cotillion**, Park Maintenance Repair Worker II, Parks, Recreation and Neighborhood Services Department, effective October 1, 2022; 32.73* years of service.
- d. **Vicki L. Day**, Program Manager, Airport Department, effective October 1, 2022; 15.94* years of service.
- e. **Virginia K. Farley**, Senior Engineer, Environmental Services Department, effective October 1, 2022; 5.10* years of service.
- f. **Larry B. Wiley**, Public Safety Communications Specialist, Police Department, effective October 1, 2022; 20.70* years of service.

1.2 Approval of Deferred Vested

- a. **Tony Hornik-Tran**, Crime Prevention Specialist, Police Department, effective October 6, 2022; 6.44* years of service.
- b. **Judith L. Joseph**, Supervising Public Safety Dispatcher, Police Department, effective September 27, 2022; 24.28* years of service. *(With reciprocity 18.36 CSJ YOS + 5.92 PERS YOS.)*
- c. **Trish A. Martinez**, Analyst II, Police Department, effective September 12, 2022; 12.75* years of service.
- d. **Paul C. Salac**, Parking & Traffic Control Officer, Department of Transportation, effective October 2, 2022; 21.16* years of service.

1.3 Approval of Board Minutes

- a. Approval of the Board Minutes of August 18, 2022.
Attachments: [1.3a - 8-18-22 - Fed Minutes - Final](#)
- b. Approval of the Board Minutes for the July 22, 2022 Special Meeting.
Attachments: [7-22-22 - SP Fed Minutes - Final](#)

1.4 Approval of Return of Contributions

- a. Voluntary | Involuntary.

Attachments: [1.4a - ROC](#)

1.5 Acceptance of Communication/Information Reports

- a. Report of the Plan Expenses for July 2022. Receive and file.

Attachments: [1.5a - July 2022 Monthly Expense Reports](#)

- b. **Educational Travel Reports:**

- SACRS - UC Berkeley Program 2022, Claremont Hotel, Berkeley, CA - July 17, 2022 - July 2020, 2022 - by Julie Jennings.
- CALAPRS Principles of Pension Governance - The Lodge at Tiburon, Tiburon, CA - August 29, 2022 - September 1, 2022 - by Elaine Orr

Attachments: [1.5b\(1\) - Content Report - SACRS - J. Jennings](#)
 [1.5b\(2\) - Content Report - CalAPRS - E. Orr](#)

1.6 Approval of Travel / Conference Attendance

- a. Anurag Chandra, Trustee

- 2022 Public Funds Forum, Montage Laguna Beach, Laguna Beach, CA, September 6, 2022 - September 8, 2022.
- NCPERS Accredited Fiduciary (NAF) Program, Sheraton Grand Nashville Downtown, Nashville, TN, October 22, 2022 - October 23, 2022.

- b. Elaine Orr, Trustee

- Transpose Platform's Ecosystem Days, Julia Morgan Ballroom, San Francisco, CA, September 28, 2022.

- c. Prabhu Palani, CIO

- Berkeley Skydeck Fund LP Summit 2022, 2150 Shattuck Avenue, Penthouse, Berkeley, October 3, 2022.

2. DEATH AND SURVIVORSHIP NOTIFICATIONS (Moment of Silence)

- a. Notification of the death of **Donald U. Brumfield**, Building Inspector, retired February 1, 2003, died July 31, 2022. No survivorship benefits.
- b. Notification of the death of **John J. Ewing**, Heavy Equipment Operator, retired March 16, 1991, died August 14, 2022. Survivorship benefits to Jeanne Ewing, Spouse.
- c. Notification of the death of **Eugene Lichtenwalter**, Electrician, retired April 18, 1998, died August

14, 2022. Survivorship benefits to Dolores Lichtenwalter, Spouse.

- d. Notification of the death of **Paul Marcum**, Development Specialist, retired August 1, 1996, died July 13, 2022. No survivorship benefits.
- e. Notification of the death of **Roberta Notrangelo**, Administrative Officer, retired January 15, 2005, died April 19, 2022. No survivorship benefits.
- f. Notification of the death of **David Schirtzinger**, Principal Recreation Supervisor, retired May 22, 1993, died January 13, 2022. Survivorship benefits to Jeanette Schirtzinger, Spouse.

3. INVESTMENTS

- a. Oral update by, CIO Prabhu Palani.
- b. Presentation of Calendar 1st Quarter 2022 private equity report by Neuberger Berman.
Attachments: [3b - Q1 Private Markets Report 2022 - NB](#)
- c. Presentation of Calendar 1st Quarter 2022 private markets report by Meketa Investment Group.
Attachments: [3c - Q1 PM Report SJ FED_ Public - Meketa](#)
- d. Presentation of Calendar 2nd Quarter 2022 performance report for Pension Plan by Meketa.
Attachments: [3d - 2Q22 Performance Report PP - Meketa](#)
- e. Presentation of Calendar 2nd Quarter 2022 performance report for Health Care Trust by Meketa Investment Group.
Attachments: [3e - 2Q22 Performance Report HCT - Meketa](#)

4. OLD BUSINESS-DEFERRED/CONTINUED ITEMS

- a. Discussion and action on the Federated Disability Committee members.
Attachments: [4a\(1\) - BRD OF ADMIN CHARTER 12.21.2017 \(1\)](#)
 [4a\(2\) - Committee Assignments - 9-15-22](#)
- b. Discussion and action of funding methods for pension and OPEB plans with potential options for consideration for Tier 1.
Attachments: [4b - Contribution Strategy-Updated2 20220912](#)

5. NEW BUSINESS

- a. Oral update from the CEO of Retirement Services, Roberto L. Peña.
- b. Oral update from the City Council Liaison to the Board.

- c. Discussion and action on annual merit increase for the CEO/CIO position.
- d. Discussion and Action on authorizing the CEO to negotiate and execute a first amendment to the agreement with Socially Responsible Partnerships, Social Media Vendor, to extend the term of the Agreement through June 30, 2024 at the same monthly amount of \$1,557.50.

Attachments: [5d - Social Media Memo](#)

- e. Discussion and action on factual findings for use of California Assembly Bill 361's abbreviated teleconferencing procedures.

Attachments: [5e - AB 361 Memo](#)

6. COMMITTEES/REPORTS/RECOMMENDATIONS

6.1 Investment Committee (Chandra, Horowitz, Orr)

Last Meeting: August 23, 2022
(Regular)

Next Meeting: September 15, 2022
(Special)

- a. Oral update from the Chair of the Investment Committee.
- b. Minutes of the Special Federated Investment Committee meeting from July 22, 2022. Receive and file.

Attachments: [6.1b - FED IC meeting minutes 07.22.22](#)

- c. Minutes of the Special Federated Investment Committee meeting from June 22, 2022. Receive and file.

Attachments: [6.1c - FED IC meeting minutes 06.22.22](#)

6.2 Governance Committee (Jennings, Keleher, Linder)

Last Meeting: August 18, 2022
(Special)

Next Meeting: September 15, 2022
(Special)

- a. Oral update from the Chair of the Governance Committee.
- b. Minutes of the Special Federated Governance Committee meeting from July 22, 2022. Receive and file.

Attachments: [6.2b - 7-22-22 SP GC Minutes - Final](#)

6.3 Audit Committee (Keleher, Jennings, Avasthy)

Last Meeting: August 18, 2022
(Special)

Next Meeting: September 15, 2022
(Special)

- a. Oral update from the Chair of the Audit/Risk Committee.

- b. Minutes of the Special Federated Audit Committee meeting from July 22, 2022. Receive and file.

Attachments: [6.3b - 7-22-22 SP AC Minutes - Final](#)

- c. Minutes of the June 2, 2022 Joint Audit Committee meeting for the Federated City Employee's Retirement System and the Police and Fire Retirement Plan. Receive and file.

Attachments: [6.3c - Joint AC Minutes 6-2-22 - Final](#)

- d. Update on the City Auditor's Recommendation to the Office of Retirement Services. Receive and file.

Attachments: [6.3d - City Aud Recomm 17-06 Retire 2.9.22](#)

6.4 Joint Personnel Committee (Orr, Chandra, Horowitz)

Last Meeting: September 9, 2022 Next Meeting: TBD
(Regular)

- a. Oral update from the Chair of the Joint Personnel Committee.

7. EDUCATION & TRAINING

- a. The Cortex Report - September 2022, Conferences, Seminars and Educational Programs.

Attachments: [7a - Cortex Report - September](#)

- b. SACRS Fall Conference 2022, Hyatt Regency, Long Beach, CA November 8, 2022 - November 11, 2022.

Attachments: [7b - SACRS Fall Conf 2022 - Draft Agenda 8-30-22](#)

- c. NCPERS Accredited Fiduciary (NAF) Program, Sheraton Grand Nashville Downtown, Nashville, Tennessee - October 22-23, 2022.

Attachments: [7c - 2022 NAF Program](#)

• PROPOSED AGENDA ITEMS

• ADJOURNMENT

*Estimated

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.

The Code of Conduct

(<https://www.sanjoseca.gov/home/showpublisheddocument/12901/63667000496663000>)

0) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions: § No objects will be larger than 2 feet by 3 feet.
 - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and

antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
 - b) Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the total amount of time allocated for public testimony for each public speaker or for an agenda item is in the discretion of the Chair of the meeting and may be limited when appropriate. (California Government Code Section 54954.3; Council Policy 0-37) Applicants and appellants in land use matters are usually given more time to speak. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Council, Committee, Board or Commission.
 - c) Speakers should discuss only the agenda item when called to speak for that item, and only topics related to City business when called to speak during open forum on the agenda.
 - d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
 - e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
 - f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
 - g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.
- Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.