



BOARD OF ADMINISTRATION

Meeting Agenda - Final-revised Federated City Employees' Retirement System and Federated City Employees' Health Care Trust

Thursday, June 17, 2021

8:30 AM

MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION

zoom.us

Dial In: +1 669 900 9128 US (San Jose)

Meeting ID: 963 8696 4656

Password: 173183

BOARD MEMBERS

Jay Castellano, Chair
Spencer Horowitz, Vice-Chair
Anurag Chandra, Trustee
Julie Jennings, Trustee
Mark Keleher, Trustee
Elaine Orr, Trustee
Vacant, Trustee

CITY COUNCIL LIAISON TO THE BOARD

Dev Davis

COUNSEL

Jenni Kregel, General and Fiduciary Counsel

Roberto L. Peña, CEO, Office of Retirement Services

COVID-19 NOTICE

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79485 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the Office of Retirement Services and City Hall will not be physically open to the public and the Board Members will be teleconferencing from remote locations.

How to observe the Meeting (no public comment):

- 1) Cable Channel 26,
- 2) <https://www.sanjoseca.gov/news-stories/watch-a-meeting>, or
- 3) <https://www.youtube.com/CityofSanJoseCalifornia>

How to submit written Public Comment:

- 1) By email to retirement.department@sanjoseca.gov by 5:00 p.m. the day before the meeting.
- 2) By phone +1 669 900 9128. Meeting ID: 963 8696 4656. The Chair will recognize public comment after each item and will be notified to speak.
- 3) By online <https://sanjoseca.zoom.us>

- a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- b. When the Chair calls for the item on which you wish to speak, click on "Raise Hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks.

AGENDA
CALL TO ORDER AND ROLL CALL
OPEN SESSION

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Marti Zarate (408) 794-1112 as soon as possible, but at least three business days before the meeting.

ORDERS OF THE DAY

1. CONSENT CALENDAR

1.1 Approval of Service Retirements

- a. **Randall J. Adams**, Park Facility Supervisor, Parks, Recreation and Neighborhood Services Department, effective June 26, 2021; 26.42* years of service.
- b. **Arlene Biala**, Senior Arts Program Coordinator, Office of Economic Development, effective July 24, 2021; 22.46* years of service.
- c. **Tanja R. Cano**, Police Data Specialist, Police Department, effective July 24, 2021; 30.10* years of service.
- d. **Alan R. Lipton**, Senior Deputy City Attorney, City Attorney's Office, Effective August 7, 2021; 6.03* years of service.
- e. **Wilfredo Mondala**, Information Systems Analyst, Planning, Building and Code Enforcement

Department, effective July 24, 2021; 23.13* years of service.

- f. **David D. Sykes**, City Manager, City Manager's Office, effective July 24, 2021; 31.76* years of service.
- g. **Simone M. Williams**, Library Assistant, Library Department, effective July 24, 2021; 23.10* years of service.

1.2 Approval of Deferred Vested

- a. **Norma Acosta**, Senior Deputy City Attorney, City Attorney's Office, effective July 10, 2021; 19.79* years of service.
- b. **Choe C. Chao**, Custodian, Airport Department, effective July 15, 2021; 11.50* years of service.
- c. **Elise M. Malkowski**, Senior Library Clerk, Library Department, effective July 19, 2021; 31.11* years of service. *(With Reciprocity CSJ YOS 5.61 + PERS YOS 25.50)*
- d. **Amy C. Olay**, Division Manager, Department of Transportation, effective July 7, 2021; 25.26* years of service.
- e. **Kathryn L. Rolland**, Administrative Officer, Planning, Building and Code Enforcement Department, effective July 7, 2021; 29.75* years of service. *(With Reciprocity CSJ YOS 6.78 + PERS YOS 29.95)*
- f. **Loretta C. Smith**, Property Manager II, Airport Department, effective May 10, 2021; 6.07* years of service.
- g. **Craig S. Temple**, Senior Engineer, Public Works Department, effective July 15, 2021; 30.04* years of service. *(With Reciprocity CSJ YOS 20.41 + PERS YOS 9.62)*
- h. **Sally N. Zarnowitz**, Planner II, Planning, Building and Code Enforcement Department, effective June 12, 2021; 19.03* years of service. *(With Reciprocity CSJ YOS 9.41 + PERS YOS 9.61)*

1.3 Approval of Board Minutes

- a. Approval of the Board Minutes of May 20, 2021.

Attachments: [1.3a - 5-20-21-Fed Minutes - Final](#)

1.4 Approval of Return of Contributions

- a. Voluntary | Involuntary.

Attachments: [1.4a - ROC](#)

1.5 Acceptance of Communication/Information Reports

- a. Letter from Cortex Consulting regarding closure.

Attachments: [1.5a - Cortex Notification](#)

- b. 2021 Retirement System Funding Survey for California Public Plans.

Attachments: [1.5b - Retirement Sys. Fund. Survey](#)

- c. Federated Disability Statistics Report for 2020 4th Quarter and 2021 1st Quarter.

Attachments: [1.5c\(1\) - 2020 4th Qtr FED](#)
 [1.5c\(2\) - 2021 1st Qtr FED](#)

- d. Report of the Plan Expenses for April 2021. Receive and file.

Attachments: [1.5d - Monthly Expenses Report](#)

1.6 Approval of Travel / Conference Attendance

- a. Roberto L. Pena, CEO
- SACRS Virtual Public Pension Investment Management Program, July 13 - July 22, 2021.
- b. Elaine Orr, Trustee
- Women's Private Equity Summit, Monarch Beach Resort, Dana Point, CA - September 27-29, 2021.
 - SACRS Fall Conference, Loews Hollywood Hotel, Hollywood, CA - November 9-12, 2021.
- c. Julie Jennings, Trustee
- SACRS Virtual Public Pension Investment Management Program, July 13 - July 22, 2021.

1.7 Approval of Administrative Matters

- a. Approval to amend the request for Board approval regarding the agreement with Segal Company for Actuarial Services as approved at the February 18, 2021 meeting.

Attachments: [1.7a - MEMO - SEGAL - Final](#)

2. Report out of Closed Session

- a. Report out of Closed Session from the December 17, 2020 Federated Board Meeting.

Attachments: [2a - Report out of CS](#)

3. DEATH AND SURVIVORSHIP NOTIFICATIONS (Moment of Silence)

- a. Notification of the death of **Lucille Butorovich**, Secretary to the City Attorney, retired January 29, 1983, died March 29, 2021. No survivorship benefits.
- b. Notification of the death of **Matthew Chasuk**, Security Officer, retired August 1, 2010, died March 9, 2021. Survivorship benefits to Elaine Chew-Chasuk, Spouse.

- c. Notification of the death of **Judith Ewbank**, Senior Librarian, retired August 29, 1992, died November 23, 2020. No survivorship benefits.
- d. Notification of the death of **Michael Franco**, Maintenance Worker II, retired June 21, 2014, died January 9, 2021. No survivorship benefits.
- e. Notification of the death of **Henry Houda**, HVAC Mechanic, retired September 28, 2013, died April 26, 2021. No survivorship benefits.
- f. Notification of the death of **Fernando Martinez**, Wastewater Attendant, active member, died February 16, 2021. No survivorship benefits.
- g. Notification of the death of **Lois Moler**, Parking Control Officer, retired November 16, 1996, died February 15, 2021. Survivorship benefits to Charles Moler, Spouse.
- h. Notification of the death of **Clare Owen**, Hazardous Material Inspector, retired May 17, 2014, died April 13, 2021. Survivorship benefits to Michael Owen, Spouse.
- i. Notification of the death of **David Rodriguez**, Principal Construction Inspector, retired July 5, 1992, died March 10, 2021. Survivorship benefits to Gloria Rodriguez, Spouse.
- j. Notification of the death of **Harold Ruh**, Engineer Technician III, retired December 27, 1989, died January 27, 2021. No survivorship benefits.

4. INVESTMENTS

- a. Oral update from the CIO of Retirement Services, Prabhu Palani.
- b. Presentation of Calendar 4th Quarter 2020 Private Equity Report by Neuberger Berman.

Attachments: [4b - 12-31-2020 FOIA Invest. Report](#)
- c. Presentation of Calendar 4th Quarter 2020 Private Markets Report by Meketa Investment Group.

Attachments: [4c -Q4 2020 PM Report](#)
- d. Presentation of Calendar 1st Quarter 2021 Performance Report for Pension Plan by Meketa Investment Group.

Attachments: [4d - 1Q21 Performance Report PP](#)
- e. Presentation of Calendar 1st Quarter 2021 Performance Report for Health Care Trust by Meketa Investment Group.

Attachments: [4e - 1Q21 Performance Report HCT](#)

5. OLD BUSINESS-DEFERRED/CONTINUED ITEMS - None

6. NEW BUSINESS

- a. Oral update from the CEO of Retirement Services, Roberto L. Pena.

- b. Oral update from the City Council Liaison to the Board.
- c. Ordinance Amending the Municipal Code to Stop Pension Contributions for Employees with Over 30 years of City Service. **(TIME CERTAIN: 10:15)**
Attachments: [6c\(1\) - Fed Board Memo_Ordinance](#)
 [6c\(2\) - Ordinance](#)
- d. Pension Obligation Bonds (POB) Educational presentation by Cheiron.
Attachments: [6d - SJFCERS POB](#)
- e. Discussion and action item on Cortex contract amendment extending the term of the agreement through December 31, 2021 for an additional \$25,000.
Attachments: [6e - CORTEX AGREEMENT](#)
- f. Discussion and action on changing the Federated Board meeting date from September 16, 2021 to September 23, 2021.

7. COMMITTEES/REPORTS/RECOMMENDATIONS

7.1 Investment Committee (Chandra, Orr, Keleher)

Last Meeting: April 20, 2021 Next Meeting: August 24, 2021

- a. Oral update from the Chair of the Investment Committee.

7.2 Governance Committee (Horowitz, Castellano, Jennings)

Last Meeting: March 4, 2021 Next Meeting: June 17, 2021

- a. Oral update from the Chair of the Governance Committee.

7.3 Audit Committee (Keleher, Jennings, Horowitz)

Last Meeting: May 20, 2021 Next Meeting: August 19, 2021

- a. Oral update from the Chair of the Audit Committee.
- b. Minutes of the February 18, 2021 Joint Audit Committee meeting for the Federated City Employee's Retirement System and the Police and Fire Retirement Plan. Receive and file.

Attachments: [7.3b - 2-18-21 JACMinutes - Final](#)

- c. 1/1/21 - 3/31/21 Quarterly Travel and attendance for Federated. Receive and file.

Attachments: [7.3c - Travel Analysis FED](#)

- d. Update on the City Auditor's Recommendation to the Office of Retirement Services. Receive and file.

Attachments: [7.3d - CA Recommendations 1.28.21](#)

- e. Discussion and action on the Committees' recommendation to approve the FY 20-21 Office of Retirement Services Retirement Plans Audit Plan by Grant Thornton.

Attachments: [7.3e - Audit Plan - GT](#)

- f. Presentation of the Member Enrollment Audit by Office of Retirement Services, Internal Auditor, Houman Boussina. Receive and file.

Attachments: [7.3f\(1\) - Member Enrollment Report](#)

[7.3f\(2\) - Member Enrollment Pres.](#)

7.4 Joint Personnel Committee (Orr, Castellano, Chandra)

Last Meeting: April 30, 2021

Next Meeting: TBD

- a. Oral update from the Chair of the Joint Personnel Committee.

8. EDUCATION & TRAINING

- a. The Cortex Report - July 2021, Conferences, Seminars and Educational Programs.

Attachments: [8a - San Jose - July 2021 Edition](#)

- b. SACRS Virtual Public Pension Investment Management Program, July 13 - July 22, 2021.

Attachments: [8b - SACRS UC Berkeley Prog](#)

FUTURE AGENDA ITEMS

PUBLIC/RETIREE COMMENTS

ADJOURNMENT

*Estimated

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.