



# BOARD OF ADMINISTRATION

## Meeting Agenda - Final Joint Governance Committee

---

Thursday, March 4, 2021

12:00 PM

---

or immediately following the P&F Board Meeting

**MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION**

**Dial In: +1 669 900 9128**

**Meeting ID: 973 5877 8912**

**Password: 366887**

***POLICE & FIRE COMMITTEE MEMBERS***

*Nick Muyo, Trustee*

*Richard Santos, Trustee*

*Howard Lee, Trustee*

*Sunita Ganapati, Alternate*

***FEDERATED COMMITTEE MEMBERS***

*Spencer Horowitz, Chair*

*Jay Castellano, Trustee*

*Julie Jennings, Trustee*

***COUNSEL***

*Harvey Leiderman, General and Fiduciary Counsel*

*Roberto L. Peña, CEO, Office of Retirement Services*

**\*COVID-19 NOTICE\***

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79485 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the Office of Retirement Services will not be physically open to the public and meeting attendees will be teleconferencing from remote locations.

To listen to the audio of the meeting:

(The file will be uploaded within 24 hours after the end of the meeting.)

<https://sjrs.legistar.com/Calendar.aspx>

How to submit written Public Comment:

- 1) By email to [retirement.department@sanjoseca.gov](mailto:retirement.department@sanjoseca.gov) by 5:00 p.m. the day before the meeting.
- 2) By phone +1 669 900 9128. Meeting ID: 973 5877 8912. The Chair will recognize public comment after each item and will be notified to speak.
- 3) By online <https://sanjoseca.zoom.us>

a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.

b. When the Chair calls for the item on which you wish to speak, click on "Raise Hand."

## **Joint Agenda**

### **1. Consent Calendar**

- a. Approval of the Minutes of the December 17, 2020 Joint Governance Committee meeting for the Federated City Employee's Retirement System and the Police and Fire Retirement Plan.

**Attachments:**      [1a - JGC Minutes 12.17.20 - Final](#)

### **2. New Business**

- a. Review memorandum regarding Succession Planning Policy.

**Attachments:**      [2a - Memo re Succession Planning Policy](#)

- b. Review of Board Education Policy and draft Board Education Plan.

**Attachments:**      [2b - Memo re Board Education Policy](#)

- c. Memorandum regarding recommendation to reduce the required frequency for reviewing the governance policies and charters.

**Attachments:**      [2c - Memo re Frequency of Policy Review](#)

## **Adjournment**

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Marti Zarate at (408) 794-1112 as soon as possible, but at least three business days before the meeting.**