



BOARD OF ADMINISTRATION

City Hall
Wing Rooms 118-120
200 East Santa Clara
Street,
San Jose, CA 95113

Meeting Agenda - Final FCERS and Police&Fire Retirement Plan Audit Committee

Thursday, February 20, 2020

12:30 PM

City Hall, Wing Rooms 118-120

or immediately following the FCERS Board meeting

FCERS Committee Members:

Mark Keleher, Chair

Julie Jennings, Trustee (Via Teleconference)

855 East Hilton Drive, Boulder Creek, CA 95006

Qianyu Sun, Trustee

Police and Fire Committee Members:

Franco Vado, Chair

Eswar Menon, Trustee

Nick Muyo, Trustee

• **Call To Order**

FEDERATED AUDIT COMMITTEE

• **Consent Calendar**

1. Approval of the 10/1/19-12/31/19 Quarterly Travel and attendance analysis for Federated.

Attachments: [1 - Joint Audit FED Travel Analysis 10.1.2019.12.31.2019](#)

JOINT AUDIT COMMITTEE

• **Consent Calendar**

2. Approval of the Minutes of the October 17, 2019 Joint Audit Committee meeting for the Federated City Employee's Retirement System and the Police and Fire Retirement Plan.

Attachments: [2 - 10-17-19 - Minutes - Joint Audit Com - Final](#)

• **Old Business-Deferred/Continued Items**

3. Update on the City Auditor's Recommendations to the Office of Retirement Services.

Attachments: [3 - City Auditor Recommendations 17-06 Retirement 1.31.20](#)

4. Update on the Pension Administration System implementation project.

Attachments: [4 - PAS Update February 2020.pdf](#)

• **New Business**

5. Discussion on the Benefits Disbursement Process by Office of Retirement Services' Internal Auditor, Allain Mallari.

Attachments: [5 - Benefits Disbursement Process](#)
[5\(2\) - Benefits Disbursements Process with responses.pdf](#)

6. Discussion on the Cash Disbursement Process by Office of Retirement Services' Internal Auditor, Allain Mallari.

Attachments: [6 - Cash Disbursement Process](#)
[6\(2\) - Cash Disbursement Process with responses.pdf](#)

POLICE AND FIRE AUDIT COMMITTEE

• **Consent Calendar**

7. Approval of the 10/1/19-12/31/19 Quarterly Travel and attendance analysis for Police and Fire.

Attachments: [7 - Joint Audit - PF Travel Analysis 10.1.2019.12.31.2019](#)

Next Meeting: May 21, 2020

• **Adjournment**

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Marti Zarate at (408) 794-1112 as soon as possible, but at least three business days before the meeting.