



# BOARD OF ADMINISTRATION

City Hall  
Wing Rooms 118-120  
200 East Santa Clara  
Street,  
San Jose, CA 95113

## Meeting Agenda - Final Police & Fire Retirement Plan Audit/Risk Committee

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Thursday, August 15, 2019

11:30 AM

1737 N. First Street, Suite 580  
5th Floor Board Room  
San Jose, CA 95112

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### **P&F COMMITTEE MEMBERS**

*Drew Lanza, Chair*

*Franco Vado*

*Eswar Menon*

*Andrew Gardanier, alternate*

*Roberto L. Peña, CEO, Office of Retirement Services*

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### **• Call To Order**

### **1. Old Business-Deferred/Continued Items**

- a. Update on the Pension Administration System Implementation project.

**Attachments:**      [1a - PAS Update 8.15.19](#)

### **2. Consent Calendar**

- a. Approval of the Minutes of the May 16, 2019 Joint Audit Committee meeting for the Federated City Employee's Retirement System and the Police and Fire Retirement Plan.

**Attachments:**      [2a- 5-16-19 - Minutes - Joint Audit Com - Final](#)

- b. Approval of the 4/1/19-6/30/19 Quarterly Travel and attendance analysis for Police and Fire.

**Attachments:**      [2b - Travel Analysis 4-1-19-6-30-19-PF](#)

### **3. New Business**

- a. Discussion and action on the Internal Audit Charter and the Internal Audit Plan for 2019-2024.

**Attachments:**      [3a\(1\) - Internal Audit Charter Cover Memo](#)

[3a\(2\) - ORS Internal Audit Charter](#)

[3a\(3\) - Internal Audit Plan Cover Memo](#)

[3a\(4\) - ORS Five-Year Internal Audit Plan](#)

### **• Adjournment**

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Marti Zarate at (408) 794-1112 as soon as possible, but at least three business days before the meeting.