



Memorandum

TO: Board of Administration, Police and
Fire Department Retirement Plan

FROM: Anh Trinh
Benefits Analyst

SUBJECT: Change Retirement Effective Date
Mr. Tony Ruelas

DATE: October 7, 2025

Approved *Tara Tran*

Date 10/9/2025

RECOMMENDATION

Approve the request to change the retirement effective date for Mr. Tony Ruelas, Police Lieutenant, Police Department, from October 11, 2025, to November 8, 2025.

BACKGROUND

At its October 2, 2025 meeting, the Police and Fire Department Retirement Plan Board of Administration approved Mr. Ruelas' service retirement effective October 11, 2025.

On October 7, 2025, Retirement Services received an email from Mr. Ruelas requesting to change his retirement date from October 11, 2025, to November 8, 2025.

ANALYSIS

Mr. Ruelas has requested that his retirement effective date be amended from October 11, 2025, to November 8, 2025. Approval of this request will align his retirement processing and benefit commencement with the revised effective date.

Anh Trinh

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Enclosure: Email