



Memorandum

TO: Board of Administration, Police and
Fire Department Retirement Plan

FROM: Michelle Saechao/
Theresa Sitchler

SUBJECT: Change Retirement Effective Date
Mr. Glen Thompson

DATE: 12/01/2022

Approved *Han Van*

Date 12/1/2022

RECOMMENDATION

Change the retirement effective date from 12/11/2022 to 12/24/2022 for Mr. Glen Thompson, Fire Prevention Inspector from the Fire Department.

BACKGROUND

At the 12/01/2022 Board meeting, the Police and Fire Department Retirement Plan Board of Administration approved the service retirement date of Mr. Thompson effective 12/11/2022.

Retirement Services received verbal notification on 12/01/2022 from Mr. Thompson in person at ORS offices requesting a later retirement date from 12/11/2022, which is the date approved by the Board, to 12/24/2022. Staff sent confirmation email to Mr. Thompson and his response is attached.

ANALYSIS

Mr. Thompson is requesting that the Board approve the request to change his retirement date from 12/11/2022 to 12/24/2022.

Theresa Sitchler

Michelle Saechao/Theresa Sitchler
Analyst

Enclosure

Sitchler, Theresa

From: Glen Thompson
Sent: Thursday, December 1, 2022 2:05 PM
To: Co-Garcia, Marivic
Cc: Sitchler, Theresa
Subject: Re: Change of Effective date for your Service Retirement

You don't often get email from da_blademan@yahoo.com. [Learn why this is important](#)

[External Email]

Hi Marivic,

This is confirmation for the change in my retirement effective date from 12/11/22 to 12/24/22.

Thank you,
Glen Thompson

Sent from my iPhone

On Dec 1, 2022, at 1:36 PM, Co-Garcia, Marivic <Maria.Co-Garcia@sanjoseca.gov> wrote:

Hi Glen,

Please see attached new effective date request Acknowledgement letter and new Estimate for your **Service Retirement**.

If you have any questions, please contact your assigned Analyst – **Michelle Saechao** via email: Michelle.Saechao@sanjoseca.gov

Thank you.

NOTE: Please confirm that your change effective date from 12/11/2022 to 12/24/2022

Marivic Co-Garcia

City of San Jose – Benefits

Office of Retirement Services

[direct]: 408.794.1003

[zoom phone]: 669.240.5921

[fax]: 408-392.6732

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