



Memorandum

TO: Board of Administration
Federated City Employees' Retirement System

FROM: Michelle Saechao
Benefits Analyst

SUBJECT: Change Retirement Effective Date for
Theresa Ramos

DATE: July 15, 2024

Approved: *Jesselle Holcomb*

Date: *July 15, 2024*

RECOMMENDATION

Change the retirement effective date from June 22, 2024, to July 20, 2024, for Theresa Ramos, Senior Analyst from Housing Department.

BACKGROUND

At the June 20, 2024, Board meeting, the Federated City Employees' Retirement System approved the service retirement of Theresa Ramos effective June 22, 2024.

Retirement Services received an email from Theresa Ramos requesting a retirement date change to effective date of July 20, 2024 (please see attached).

ANALYSIS

Theresa Ramos is requesting that the Board approve the change of Theresa Ramos's retirement date from June 22, 2024 to July 20, 2024.