

Reimbursement of Travel

1.6c(5)	
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HELP

1. Employee Infor	mation									
	Anurag Chandra				Dept	Retirem	ent Services			
	FED Board Vice Cha	ir			Visible Code					
Employee ID	TED Board Vice Ond			н	lome Zip Code			Phone No.:		
Hourly / Salaried	O Hourly				Select Purpose					
2. Group Travel	Yes O No	(Group t	ravel defined in (
	Names of other				,					
	Eswar Menon		Howard Lee			Deboral	Abbott			
	Andrew Gardan	ier	Spencer Horowit	Z		Mathew	Faulkner			
3. Travel Itinerary										6
Event Name:	Pension Bridge The	Annual 2025								
Event Location:	The Ritz-Carlton Hote	el				City:	Half Moon Bay	State:	CA	
Departure Date:	3/24/25	Event Start D	Date: 3/24/25		Event Er	nd Date:	3/26/25	Return Date:	3/26/25	
4 Travel Expense	S									
							Estimated	Actual	Prepai	d Expense
Category			Detailed Description	on			Expenses	Expenses	Amount	Method
Registration	Pension Bridge The	Appual 2025						\$0.00	\$0.00	
Airfare	, snaion bhuge rher	-1111001 2020					-	\$U.UQ	ş0.00	Select
Lodging	The Ritz-Carlton Hote	el 1 night: 3/24/25 - 3/25/25	(includes taxes and fees)				892.07	\$654.84	\$654.84	Select PCard (Cardholder Na
			Conference to Home: 23 miles	s x 0.70= \$16.10			30.75	\$64.26	<i>4004.04</i>	Select
Per Diem		Breakfast and Lunch on 3/2					136.25	\$136.25		Select
Parking	\$55 x 1 night at The						105.00	\$55.00		Select
Other										Select
Total							1,164.07	910.35	654.84	
5. Unforeseen Tra	vel Expense	es (expenses that	t were not pre-ap	oproved must	be entered	l in this	section)			
	Final Total Travel Expenses							¢010.25		
					Fina			\$910.35		avel Expenses exceed ed Expenses, refer to
						Pr	epaid Expenses	\$654.84	Total Estimate Section 3.1.9	ed Expenses, refer to of Employee Travel
						Pr			Total Estimate Section 3.1.9	ed Expenses, refer to
6. Notes		eference offered compl				Pr	epaid Expenses	\$654.84	Total Estimate Section 3.1.9	ed Expenses, refer to of Employee Travel
There is no registration fee						Pr	epaid Expenses	\$654.84	Total Estimate Section 3.1.9	ed Expenses, refer to of Employee Travel
				ile.		Pr	epaid Expenses	\$654.84	Total Estimate Section 3.1.9	ed Expenses, refer to of Employee Travel
There is no registration fee Mileage reflects the City's	updated mileage	reimbursement rate as	of 1/5/25 at \$0.70 per mi		Total D	Pro Due Emp	epaid Expenses loyee/(Due City)	\$654.84 \$255.51	Total Estimate Section 3.1.9 Policy for fr	ed Expenses, refer to of Employee Travel urther instructions.
There is no registration fee	updated mileage	reimbursement rate as	of 1/5/25 at \$0.70 per mi		Total D	Pro Due Emp	epaid Expenses loyee/(Due City)	\$654.84 \$255.51	Total Estimate Section 3.1.9 Policy for fr	ed Expenses, refer to of Employee Travel urther instructions.
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