



BOARD OF ADMINISTRATION

Meeting Agenda - Final

FCERS and Police&Fire Retirement Plan Audit Committee

Thursday, May 20, 2021

11:00 AM

MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION

Dial In: +1 669 900 9128

Meeting ID: 996 0910 1517

Password: 947350

FCERS Committee Members:

Mark Keleher, Chair

Julie Jennings, Trustee

Spencer Horowitz, Trustee

Police and Fire Committee Members:

Howard Lee, Chair

Nick Muyo, Trustee

Vince Sunzeri, Trustee

COVID-19 NOTICE*

Consistent with the California Governor's Executive Order No. N-29-20, Resolution No. 79485 from the City of San José and the Santa Clara County Health Officer's March 16, 2020 Shelter in Place Order, the Office of Retirement Services will not be physically open to the public and meeting attendees will be teleconferencing from remote locations.

To listen to the audio of the meeting:

(The file will be uploaded within 24 hours after the end of the meeting.)

<https://sjrs.legistar.com/Calendar.aspx>

How to submit written Public Comment:

- 1) By email to retirement.department@sanjoseca.gov by 5:00 p.m. the day before the meeting.
- 2) By phone +1 669 900 9128. Meeting ID: . The Chair will recognize public comment after each item and will be notified to speak.
- 3) By online <https://sanjoseca.zoom.us>

a. Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.

b. When the Chair calls for the item on which you wish to speak, click on "Raise Hand."

• Call To Order

• Orders of the Day

FEDERATED AUDIT COMMITTEE

• Consent Calendar

1. Approval of the 1/1/21 - 3/31/21 Quarterly Travel and attendance for Federated.

Attachments: [1 - Travel Analysis FED](#)

JOINT AUDIT COMMITTEE

• Consent Calendar

2. Approval of the Minutes of the February 18, 2021 Joint Audit Committee meeting for the Federated City Employee's Retirement System and the Police and Fire Retirement Plan.

Attachments: [2 - 2-18-21 - Minutes - Joint AC - Final](#)

• New Business

3. Update on the City Auditor's Recommendation to the Office of Retirement Services.

Attachments: [3 - CA Recommendations 1.28.21](#)

4. Discussion and action on FY 20-21 Office of Retirement Services Retirement Plans Audit Plan by Grant Thornton

Attachments: [4 - Audit Plan - GT](#)

5. Presentation of the Member Enrollment Audit by Office of Retirement Services, Internal Auditor, Houman Boussina.

Attachments: [5a - MemberEnrollmentAudit_Final_05202021](#)

[5b - IAD Audit Committee 052021](#)

POLICE & FIRE AUDIT COMMITTEE

• Consent Calendar

6. Approval of the 1/1/21 - 3/31/21 Quarterly Travel and attendance for Police & Fire.

Attachments: [6 - Travel Analysis PF](#)

Next Meeting: August 19, 2021

• Adjournment

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call Marti Zarate at (408) 794-1112 as soon as possible, but at least three business days before the meeting.