



# BOARD OF ADMINISTRATION

## Action Minutes

### Joint - Personnel Committee

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Friday, February 4, 2022

10:00 AM

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#### MEETING TO BE HELD BY ZOOM CONFERENCE IN LIEU OF PHYSICAL LOCATION

Zoom.us

Dial In: 1 669 900 9128 US (San Jose)

Meeting ID: 954 0591 4728

Passcode: 292313

#### *Police & Fire Committee Members*

*Andrew Gardanier, Trustee*

*Drew Lanza, Trustee*

*Eswar Menon, Vice Chair*

#### *Federated Committee Members*

*Anurag Chandra, Trustee*

*Spencer Horowitz, Trustee*

*Elaine Orr, Chair*

*Roberto L. Peña, CEO, Office of Retirement Services*

#### *COUNSEL*

*Harvey Leiderman, General and Fiduciary Counsel*

*Maytak Chin, General and Fiduciary Counsel*

The Joint Personnel Committee met via zoom on Friday, February 4, 2022. The meeting was called to order at 10: 04 a.m. by Chair Orr.

Staff Present via Zoom: Roberto Peña, Prabhu Palani, Barbara Hayman, Michelle San Miguel, Marti Zarate.

Others Present via Zoom: Valter Viola, Cortex Applied Research; Harvey Leiderman, General Counsel; Maytak Chin, General Counsel.

- **Call to Order and Roll Call**
- **Orders of the Day**

Chair Orr spoke to the following:

#### **A FEW GROUND RULES FOR THIS MEETING**

- All votes will be roll call votes.

- If you are not speaking, please be on mute to cut background noise.
- For discussion items, each trustee will have a turn to speak in roll call order, more than once if desired.
- The public will have an opportunity to speak on each item after trustees.
- The public will also have an opportunity to speak again at the end of the meeting on any other item not on the agenda that is within the subject jurisdiction of the Board.

## AGENDA

### 1. CONSENT CALENDAR

A motion was made to approve the Consent Calendar.

Approved. (M.S.C. Lanza/Chandra 6-0-0) The motion passed unanimously by roll call vote.

- a. Approval of the Minutes from the January 6, 2022 JPC meeting.

### 2. NEW BUSINESS

- a. Discussion and action on factual findings for use of California AB361's abbreviated teleconferencing procedures.

Counsel Chin introduced and spoke to the item. Ms. Chin explained the contents of the memo submitted to the Committee regarding evidentiary support for the Committees' consideration of factual findings necessary for election to adopt AB 361's abbreviated teleconferencing procedures, which included:

- (1) Governor's proclamation on the continued state of emergency due to the ongoing COVID 19 pandemic; and
- (2) the City Council's recent resolution that continued to impose and recommend social distancing in City facilities.

A motion was made to adopt these as the Committees' factual findings under AB361 to allow the Board to continue meeting virtually for the next 30 days.

Approved. (M.S.C. Gardanier/Lanza 6-0-0) The motion passed unanimously by roll call vote.

### 3. OLD BUSINESS

- a. Discussion on the CEO Performance Process, for feedback and potential revisions to the Policy and Procedures.

This item was discussed.

- b. Discussion and action on potential revisions to the performance evaluations for the CEO/CIO.

A motion was made to approve item 3a attachments 1-3, all limited to the CEO

as presented, and to defer changes to the CIO procedures document to another meeting.

Approved. (M.S.C. Horowitz/Chandra 6-0-0) The motion passed unanimously by roll call vote.

- **PROPOSED AGENDA ITEMS**

CIO Evaluation Procedures

- **PUBLIC COMMENTS**

None.

- **ADJOURNMENT**

The meeting adjourned at 10:58 a.m.

Minutes Recorded, Prepared and Respectfully submitted by,

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Roberto L. Peña, CEO, Office of Retirement Services