



Memorandum

TO: Board of Administration, Police & Fire
Department Retirement Plan & Health Trust

FROM: Michelle Saechao
Benefits Analyst

SUBJECT: Rescinding Retirement Date for
PF Member Tom Newland

DATE: January 12, 2026

Approved: *Jesselle Holcomb*

Date: 1/12/2026

RECOMMENDATION

Rescinding the retirement application effective January 17, 2026, for Police & Fire Member Tom Newland, Fire Engineer from Fire Department.

BACKGROUND

At the December 4, 2025, Board meeting, the Police & Fire Department Retirement Plan and Health Care Trust Board of Administration approved the Service retirement date of Tom Newland effective January 17, 2026.

On December 19, 2025, the member emailed a request to rescind his retirement application because he was not ready retire. (Please see attached supporting document)

ANALYSIS

Tom Newland is requesting that the Board approve the request to rescind his retirement date for January 17, 2026, and remain as an active employee until he is ready to submit a new retirement date.

Attachments

- 1 - RESCIND EMAIL & RET APP
- 2 - PF BOARD MIN 120425