

1. Employee Information									
Employee		Spencer Horowitz		Dept.		Retirement Services			
Job Title		FED Board Chair		Visible Code					
Employee ID				Home Zip Code		[REDACTED]		Phone No.:	
Hourly / Salaried		<input type="radio"/> Hourly <input checked="" type="radio"/> Salaried		Select Purpose		<input checked="" type="radio"/> In-State <input type="radio"/> Out-of-State			
2. Group Travel <input checked="" type="radio"/> Yes <input type="radio"/> No (Group travel defined in City Travel Policy 1.8.2)									
		Names of other Travelers							
		Gretchen Flicker		Mark Linder		5			
		David Woolsey		John Flynn		6			
3. Travel Itinerary									
Event Name:		CALAPRS General Assembly 2025							
Event Location:		Silverado Resort				City: Napa Valley		State: CA	
Departure Date:		3/2/25		Event Start Date:		3/3/25		Event End Date: 3/5/25 Return Date: 3/5/25	
4. Travel Expenses									
Category		Detailed Description				Estimated Expenses	Actual Expenses	Prepaid Expense	
								Amount	Method
Registration		CALAPRS General Assembly 2025				300.00	\$250.00	\$250.00	PCard (Cardholder N
Airfare		N/A				-	\$0.00	\$0.00	Select
Lodging		Silverado Resort: 3 nights (3/2/25 - 3/5/25)				1,084.99	\$1,119.51	\$1,119.51	PCard (Cardholder N
Ground Transportation		Home to Conference: 93.2 miles x 0.70 = \$65.24, Conference to Home: 92.1 miles x 0.70 = \$64.47				154.91	\$129.71		Select
Per Diem		Conference provides: Dinner 3/3/25, Breakfast and Lunch 3/4/25, Breakfast 3/5/25				237.50	\$217.75		Select
Parking		Daily resort charge includes complimentary self-parking.				-	\$0.00		Select
Other									Select
Total						1,777.40	1,716.97	1,369.51	
5. Unforeseen Travel Expenses (expenses that were not pre-approved must be entered in this section)									
Final Total Travel Expenses						\$1,716.97	If Final Total Travel Expenses exceed Total Estimated Expenses, refer to Section 3.1.9 of Employee Travel Policy for further instructions.		
Prepaid Expenses						\$1,369.51			
Total Due Employee/(Due City)						\$347.46			
6. Notes									
Mileage reflects the City's updated mileage reimbursement rate as of 1/5/25 at \$0.70 per mile.									
7. Certification									
I certify that I have read and understand the City's Travel Policy and that the reimbursable expenses comply with the policy and its intent. I also verify that all expenses reported on this form were incurred by me for City business purposes.									
Employee Signature		[Signature]		Spencer Horowitz		3/10/25			
Emp ID #		[REDACTED]		Print Name		Date			
I certify that I have reviewed the expenditures and related documentation associated with the reimbursable expenses and confirm that they are in compliance with the City's Travel Policy.									
Direct Supervisor		128120		John Flynn		3/10/25			
Emp ID #		[REDACTED]		Print Name		Date			
I certify that I have reviewed the expenditures and related documentation associated with the reimbursable expenses and confirm that they are in compliance with the City's Travel Policy.									
Travel Coordinator									
Emp ID #		[REDACTED]		Print Name		Date			
I certify that I agree with the expenditures contained in this Statement and confirm that they are in compliance with the City's Travel Policy, were incurred for City business and are within budgetary limits.									
Approving Official									
Emp ID #		[REDACTED]		Print Name		Date			
Date Rec'd		Date Processed		Finance Payroll		Date Rec'd Date Processed		Pay Period of Pymt. or Deduction	

Last Meeting: December 13, 2024 Next Meeting: TBD

- a. Oral update from the Legal Service Joint Adhoc Committee.

6.7 Actuarial Services Joint Adhoc Committee (Avasthy)

Last Meeting: December 9, 2024 Next Meeting: TBD

- a. Oral update from the Actuarial Services Joint Adhoc Committee.

7. EDUCATION & TRAINING

- a. The Cortex Report - January 2025 Conferences, Seminars and Educational Programs.

Attachments: [7a - The Cortex Report - January 2025 Edition.pdf](#)

- b. CALAPRS 2025 Program Calendar.

Attachments: [7b - CALAPRS 2025 Program Calendar-Final.pdf](#)

- c. CALAPRS General Assembly 2025, Silverado Resort, Napa, CA, March 2 - 5, 2025.

Attachments: [7c - CALAPRS 2025 General Assembly Agenda.pdf](#)

- d. Pension Bridge The Annual 2025, Ritz-Carlton, Half Moon Bay, CA, March 24 - 26, 2025.

Attachments: [7d - Pension Bridge The Annual 2025 Agenda.pdf](#)

• PROPOSED AGENDA ITEMS

• ADJOURNMENT

• Next FCERS Board Meeting: February 20, 2025

*Estimated

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of Retirement Services, 1737 N. First Street, Suite 600, San José CA 95112 at the same time that the public records are distributed or made available to the legislative body.

Access the video or audio, the agenda and related reports for this meeting by visiting the Retirement Services website at <http://sjrs.legistar.com/calendar.aspx>. If you have any questions, please contact the Office of Retirement Services at (408) 794 - 1000.

**POLICE AND FIRE RETIREMENT PLAN
FEDERATED RETIREMENT PLAN
ATTACHMENT D - TRAVEL CONTENT REPORT GUIDELINES
BOARD MEMBER TRAVEL/EDUCATIONAL EVALUATION**

Adopted: May 6, 2010

Report Date: 3/7/2025

Board Member Name: SPENCER HOROWITZ

Conference/Seminar Title: CALAPRS GENERAL ASSEMBLY

Location: NAPA, CA

Date(s): MARCH 2 - 5 2025

Travel Category:

Fiduciary responsibilities
Actuarial Science
Pension law
Asset Allocation
Real estate investing
Equity and security investing
International Investing
Pension Plan Administration

Brief summary of information and knowledge gained:

Update on global investing conditions; in depth review of LACERA

case;

demonstration of AI application for pension admin, overview of Total

Portfolio Approach (alternative to SAA)

Evaluation of the event:

Topics covered were highly relevant to ORS concerns, esp. LACERA

background and update on market conditions. As usual, interaction

with fellow trustees was the most productive part of the meeting.

Recommendation concerning future attendance:

Should continue as an approved conference subject to proposed

agenda topics.

Other comments:



Horowitz, Spencer

Room Number:
Room Type: MK
No. of Guests: 2

ARRIVAL		DEPARTURE		RATE PLAN		ACCOUNT	
03/02/2025		03/05/2025		GRPAR		246647	
DATE	CODE	DESCRIPTION	COMMENT	AMOUNT (USD)		CREDIT (USD)	
03/02/2025	805300	Advanced Deposit	Line 1 transferred from Account 97922937-1, Horowitz, Spencer, Room	\$0.00		\$309.92	
03/02/2025	100000	Room Rate		\$269.00		\$0.00	
03/02/2025	100890	Room Occupancy Tax		\$34.97		\$0.00	
03/02/2025	100896	Napa Valley TBID Charge		\$5.38		\$0.00	
03/02/2025	100894	CA Tourism Assessment Fee		\$0.57		\$0.00	
03/02/2025	100045	Resort Charge Group		\$55.00		\$0.00	
03/02/2025	100880	Resort Charge Occupancy Tax		\$7.15		\$0.00	
03/02/2025	100882	Resort Charge Napa Valley TBID Charge		\$1.10		\$0.00	
03/03/2025	100000	Room Rate		\$269.00		\$0.00	
03/03/2025	100890	Room Occupancy Tax		\$34.97		\$0.00	
03/03/2025	100896	Napa Valley TBID Charge		\$5.38		\$0.00	
03/03/2025	100894	CA Tourism Assessment Fee		\$0.57		\$0.00	
03/03/2025	100045	Resort Charge Group		\$55.00		\$0.00	
03/03/2025	100880	Resort Charge Occupancy Tax		\$7.15		\$0.00	
03/03/2025	100882	Resort Charge Napa Valley TBID Charge		\$1.10		\$0.00	
03/04/2025	100000	Room Rate		\$269.00		\$0.00	
03/04/2025	100890	Room Occupancy Tax		\$34.97		\$0.00	
03/04/2025	100896	Napa Valley TBID Charge		\$5.38		\$0.00	
03/04/2025	100894	CA Tourism Assessment Fee		\$0.57		\$0.00	
03/04/2025	100045	Resort Charge Group		\$55.00		\$0.00	
03/04/2025	100880	Resort Charge Occupancy Tax		\$7.15		\$0.00	
03/04/2025	100882	Resort Charge Napa Valley TBID Charge		\$1.10		\$0.00	
03/05/2025	VI			\$0.00		\$809.59	

(USD)

Sub-Total: \$972.00
Total Tax: \$147.51
Total Payments: (\$1,119.51)
Total Due: \$0.00

SIGNATURE: _____

DATE: _____



Credit Card Authorization

I authorize Silverado Resort and Spa to charge my credit card for the following specified:

Guest Name

Spencer Horowitz

Dates

1/15/25 3/2/25-3/5/25

All Charges

Yes ☐

No ☐

Restaurants

Yes ☐

No ☐

Guest Room & Tax

Yes ☐

No ☐

Banquet Events

Yes ☐

No ☐

Resort Fee

Yes ☐

No ☐

Gift Card

Yes ☐

No ☐

Golf

Yes ☐

No ☐

Spa & Salon

Yes ☐

No ☐

Tennis

Yes ☐

No ☐

Retail

Yes ☐

No ☐

Other

Yes ☐

No ☐

Special Instructions

Cardholders Phone

(669)239-2953

Cardholder Signature

Cynthia Agula

Date Signed

01/15/2025 castrejon@sanjoseca.gov

If this card is used as a guarantee of payment, a hold will be put through.

If payment is not received this card will be charged the full balance due.

888.885.7507 • silveradorort.com • 1600 Atlas Peak Road • Napa Valley • California 94558

Travel Request

[HELP](#)

1. Employee Information

Employee Name	Spencer Horowitz	Dept.	Retirement Services
Job Title	FED trustee	Visible Code	
Employee ID		Home Zip Code	
Hourly / Salaried	<input checked="" type="radio"/> Hourly <input type="radio"/> Salaried	Select Purpose	<input checked="" type="radio"/> In-State <input type="radio"/> Out-of-State
<input type="radio"/> Yes <input checked="" type="radio"/> No			

2. Group Travel

Names of other Travelers			
Mathew Faulkner	Mark Linder	5	
Andrew Gardanier	John Flynn	6	

3. Travel Itinerary

Event Name:	CALAPRS General Assembly 2025		
Event Location:	Silverado Resort	City:	Napa Valley
		State:	CA
Departure Date:	3/2/25	Event Start Date:	3/2/25
		Event End Date:	3/5/25
		Return Date:	3/5/25

4. Estimated Travel Expenses

Category	Detailed Description	Estimated Expense Amounts
Registration	CALAPRS General Assembly 2025	\$300.00
Airfare	N/A	N/A
Lodging	Silverado Resort: 3/2/25 - 3/5/25	\$1,084.99
Ground Transportation	Home to conference: 93.2 miles, Conference to home: 92.1 miles	\$154.91
Per Diem (from worksheet)	3 breakfast and 2 lunches provided	\$237.50
Parking	Daily resort charge includes complimentary self-parking	\$0.00
Other		
Total Estimated Expenses		\$1,777.40

5. Cash Advance Requested

Cash advance requested? ☐ Yes ☒ No

I am requesting a cash advance for Per Diem in accordance with the [City Policy Manual, Section 1.8.2. \(4.3\)](#) and acknowledge my responsibility to file a Reimbursement of Travel within 14 days after the Return Date entered above. Should I not fulfill my obligation to file a reimbursement within this timeline, I hereby authorize the City to deduct the amount of this advance from my wages. I have read and understand the [City's Travel Policy](#) and that this Statement complies with the policy and its intent.

6. Notes

Daily resort charge includes complimentary self-parking.

7. Certification

I certify that the requested travel is complete and prepared in accordance with the City's Travel Policy and that the estimated expenses will be incurred for the purpose of City business.

Employee	Emp ID #	Signature	Spencer Horowitz	Print Name	11/5/24	Date
----------	----------	-----------	------------------	------------	---------	------

I certify that I have evaluated the requested travel activity and confirm that the request is complete and prepared in accordance with the City's Travel Policy and that the estimated expenses will be incurred for the purpose of City business.

Direct Supervisor	Emp ID #	Signature	John Flynn	Print Name	11/8/24	Date
-------------------	----------	-----------	------------	------------	---------	------

I certify that I have evaluated the requested travel activity and confirm that the estimated expenses will be incurred for purposes of City business, are in compliance with the City's Travel Policy and are within budgetary limits.

Travel Coordinator	Emp ID #	Signature		Print Name		Date
--------------------	----------	-----------	--	------------	--	------

I certify that I have evaluated the requested travel activity and confirm that the estimated expenses will be incurred for purposes of City business, are in compliance with the City's Travel Policy and are within budgetary limits.

Approving Official	Emp ID #	Signature		Print Name		Date
--------------------	----------	-----------	--	------------	--	------



FY 2025 per diem rates for NAPA, California

Daily lodging rates (excluding taxes) | October 2024 - September 2025

Primary destination	County	2024 Oct	Nov	Dec	2025 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Napa	Napa	\$246	\$246	\$172	\$172	\$246	\$246	\$246	\$246	\$246	\$246	\$246	\$246



FY 2025 Per Diem Rates for ZIP Code 94558

Meals & Incidental Expenses (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Napa	Napa	\$92	\$23	\$26	\$38	\$5	\$69.00

1. ENTER DATES & RATES

Departure Date		3/2/25	Click here for Travel Policy from CSJ Finance Intranet
Departure Time		3:00pm	Enter the date and time (as 6:00 AM)
Event Start Date		3/2/25	
Event End Date		3/5/25	
Return Date		3/5/25	
Return Time		3:00PM	Enter the date and time (as 6:00 PM)
CONUS/OCONUS Rate for Lodging		\$245.00	Click here for GSA CONUS Per Diem Rates
Maximum Daily Rate	\$	369.00	Click here for Department of State OCONUS Per Diem Rates
Maximum Total Lodging for Trip (excluding tax)	\$	1,107.00	
CONUS/OCONUS Rate for Meals and Incidentals:		\$92.00	

2. PER DIEM - LODGING

Date	Sunday, March 2, 2025	Monday, March 3, 2025	Tuesday, March 4, 2025	
Maximum Daily Rate	369.00	369.00	369.00	-
Daily Rate	\$0.00	\$0.00	\$0.00	
Taxes	\$0.00	\$0.00	\$0.00	
Reimbursable Taxes	-	-	-	-
Non-reimbursable Taxes	-	-	-	-
Total Reimbursable Lodging Expenses	-	-	-	-

*Calculation table is for a maximum of nine travel days.

3. PER DIEM - MEALS & INCIDENTALS

Travel Day	Sunday, March 2, 2025	Monday, March 3, 2025	Tuesday, March 4, 2025	Wednesday, March 5, 2025
Continental Breakfast/Breakfast	17.25	23.00	23.00	17.25
Lunch	19.50	26.00	26.00	19.50
Dinner	28.50	38.00	38.00	28.50
Incidentals	3.75	5.00	5.00	3.75
Select Meal Provided with Registration	None	None	Breakfast	Breakfast
Select Meal Provided with Registration	None	None		None
Select Meal Provided with Registration	None	Dinner	None	None
Adjustment for Provided Meals	-	(38.00)	(49.00)	(17.25)
Additional Adjustments	-	-	-	-
Maximum Per Diem for Meals and Incidentals	69.00	54.00	43.00	51.75

*First and last travel days are paid at only 75% of the applicable per diem rate.

*First and last travel days are paid at 100% if travel departure time is prior to 9:00 AM and return time is after 6:00 PM.

Total Hotel Accommodations	-
Total Per Diem	217.75



ANNUAL GENERAL ASSEMBLY SUNDAY – WEDNESDAY MARCH 2–5, 2025

The California Association of Public Retirement Systems (CALAPRS) invites you to attend the **Annual General Assembly, Sunday, March 2 – Wednesday, March 5, 2025 at the Silverado Resort, in Napa, CA!** The General Assembly is an educational conference for retirement system trustees, senior staff, and our annual sponsors. Attendees will learn from experts and peers, while getting the opportunity to network with colleagues. **Please take note of the new date pattern (Sunday – Wednesday).**

REGISTRATION

Register online at www.calaprs.org/events

- Retirement System Fee: \$250/person
- Sponsor Fee: \$2,500 annual sponsorship includes registration for 2 representatives at no additional cost.

LODGING

CALAPRS has arranged for a discounted room rate at the meeting hotel, the Silverado Resort, 1600 Atlas Peak Rd., Napa, CA 94558 for the duration of the meeting. **The room rate is \$269/night. The room rate does not include taxes, fees, and the \$35/night resort fee.**

- **Book Online:** <https://book.passkey.com/e/50862602>
- **By Phone:** (707) 257-0200, refer to California Association of Public Retirement Systems

Cut-off Date: The room rate is available until Wednesday, February 5, 2025 or until the block is sold out, whichever comes first. Book your room early!

Be sure to view the full program before booking your room. Sessions do not start until March 3rd. Registration is open starting March 2nd.

PLANNING COMMITTEE

CALAPRS would like to thank the 2025 General Assembly Planning Committee for their dedication to creating a timely and impactful General Assembly Program!

Debby Cherney, CEO, San Bernardino County Employees' Retirement Association (SBCERA)
Steve Delaney, CEO, Orange County Employees' Retirement System (OCERS)
Greg Levin, CEO, Santa Barbara County Employees' Retirement System (SBCERS)
Alison Romano, CEO & CIO, San Francisco Employees' Retirement System (SFERS)
Eric Stern, CEO, Sacramento County Employees' Retirement System (SCERS)
Robert Theller, Retirement Administrator, City of Fresno Retirement Systems
Julie Wyne, CEO, Sonoma County Employees' Retirement Association

575 Market Street, Suite 400, San Francisco, CA 94105 | 1-800-RETIRE-0 | info@calaprs.org | www.calaprs.org

GENERAL ASSEMBLY PROGRAM

SUNDAY, MARCH 2

4:00 – 6:00 PM Registration Open

MONDAY, MARCH 3

10:00 AM – 12:00 PM **AB1234 Ethics for Trustees**
Presenter: Ashley Dunning, Partner & Co-chair Pension, Benefits & Investments Group, Nossaman LLP

2:00 – 2:15 PM Welcome Remarks

2:15 – 3:15 PM **Geopolitics & Investing**
Presenter: To be announced

3:15 – 3:30 PM Networking Break

3:30 – 4:30 PM **Keynote Session – Leadership & Taking Risks**
Moderator: John Myers, Chief, Office of Public Affairs, California Public Employees' Retirement System (CalPERS)
Panelists: Jackie Speier, Former Congresswoman and California State Senator and Barry Dennis, Investment Consultant (Ret.)

7:00 – 9:30 PM Strolling Dinner at the Silverado Resort

TUESDAY, MARCH 4

7:00 AM – 4:00 PM Registration Open

7:45 – 8:45 AM Breakfast

8:45 – 9:00 AM Opening Remarks

9:00 – 10:00 AM **Keynote Session – Evolving Macro Trends & Economic Outlook with Goldman Sachs**
Moderator: Amit Thanki, Senior Investment Officer, San Bernardino County Employees' Retirement Association (SBCERA)
Presenter: Candice Tse, Managing Director, Client Solutions Group, Goldman Sachs Asset Management

10:00 – 10:30 AM Networking Break

10:30 AM – 12:00 PM **Disruptive Technologies from a VC Perspective**
Moderator: Alison Romano, CEO & CIO, San Francisco Employees' Retirement System (SFERS)
Panelists: Vinod Khosla, Founder, Khosla Ventures; Mohamed Makhzoumi, Co-CEO, NEA; New Enterprise Associates; and Emily Melton, Co-founder, Threshold

12:00 – 1:30 PM Lunch

GENERAL ASSEMBLY PROGRAM

TUESDAY, MARCH 4 *continued*

1:30 – 2:30 PM

Total Portfolio Approach

Presenter: John Bowman, President, CAIA

2:30 – 3:00 PM

Networking Break

3:00 – 4:00 PM

Post-PEPRA Retrospective: Examining Cost-savings Wins, Political Impacts, and New Challenges 10+ Years After Pension Reform

Presenters: Michael Cohen, Chief Operating Investment Officer, California Public Employees' Retirement System (CalPERS); David Lamoureux, Deputy System Actuary, California State Teachers Retirement System (CalSTRS); Eric Stern, CEO, Sacramento County Employees' Retirement System (SCERS); and Todd Tauzer, Senior Vice President and Actuary, Segal

5:00 – 6:00 PM

Networking Reception

WEDNESDAY, MARCH 5

7:30 – 11:30 AM

Registration Open

7:30 – 8:30 AM

Breakfast

8:30 – 9:30 AM

Panel Discussion: LACERA/Independence Ruling

Panelists: Debby Cherney, CEO, San Bernardino County Employees' Retirement Association (SBCERA); Maytak Chin, Partner, ReedSmith; Santos H. Kreimann, CEO, Los Angeles County Employees Retirement Association (LACERA); and Greg Levin, CEO, Santa Barbara County Employees' Retirement System (SBCERS)

9:30 – 10:00 AM

Networking Reception

10:00 – 11:00 AM

Driving PAS Modernization with Secure, Responsible AI

Presenters: Nate Haws, Associate Principal Consultant and AI Researcher, Linea Solutions and Anthony Suine, Pension Solution Project Director, California State Teachers Retirement System (CalSTRS)

11:00 – 11:45 AM

Case Study & Discussion: The Fun and Games Trustees Get to Play When an Education Retirement System is in Long-term Turmoil

Presenters: Maytak Chin, Partner, ReedSmith and Rob Theller, Esq., Retirement Administrator, City of Fresno Systems

11:45 AM – 12:00 PM

Closing Remarks & Adjournment

HEALTH & SAFETY

CALAPRS is dedicated to providing a safe event experience for all meeting participants including: attendees, sponsors, staff, and guests. The General Assembly will be conducted as advised by government (local, state, and national) regulations, CDC recommendations, and venue requirements at the time of the event.

CALAPRS General Assembly 2025

March 1, 2025 - March 5, 2025

Extend your stay

Use calendar to manage your stay dates

Show nightly rate with taxes and fees included



[Taxes and fees](#)

		Check-in		Checkout		
Thu Feb 27	Fri Feb 28	Sat Mar 01	Sun Mar 02	Mon Mar 03	Tue Mar 04	Wed Mar 05
-	-	USD 269.00	USD 269.00	USD 269.00	USD 269.00	USD 269.00
<						
Thu Mar 06	Fri Mar 07	Sat Mar 08	Sun Mar 09	Mon Mar 10	Tue Mar 11	Wed Mar 12
-	-	-	-	-	-	-
Available	Selected	Event	Unavailable	! Waitlist		

Reservation Summary

Check-in Sun, Mar 2, 2025

Checkout Wed, Mar 5, 2025

Rooms 1

Guests per room 1

SILVERADO RESORT AND SPA

COTTAGE KING BED USD 807.00

1 adult, 3 nights

[Change rooms](#)

Subtotal USD 807.00

TAXES & FEES

California Tourism Tax (0.21% per night) USD 1.69

Hotel Room Tax (15.0% per night) USD 121.05

Resort Fee (USD 45.00 per night) USD 135.00

Resort Fee tax (USD 6.75 per night) USD 20.25

Grand Total USD 1,084.99

[Edit reservation](#)

[Next](#)



Outlook

FW: Your Hotel Reservation - CALAPRS General Assembly 2025

From Ayala, Cynthia <Cynthia.Ayala@sanjoseca.gov>**Date** Fri 1/3/2025 12:04 PM**To** Romero-Castrejon, Gabriela <Gabriela.Romero-Castrejon@sanjoseca.gov>*Cynthia S. Ayala*

Executive Assistant to John Flynn

Office of Retirement Services

City of San Jose

1737 N. First St.-Suite 600

San Jose, CA 95112

(669)239-2953

cynthia.ayala@sanjoseca.gov | www.sanjoseca.gov

From: CALAPRS General Assembly 2025 <info@cvent.com>**Sent:** Friday, January 3, 2025 12:04 PM**To:** Ayala, Cynthia <Cynthia.Ayala@sanjoseca.gov>**Subject:** Your Hotel Reservation - CALAPRS General Assembly 2025

[**External Email.** Do not open links or attachments from untrusted sources. [Learn more](#)]



Reservation Change

Hi Spencer,
Your reservation has been changed

Your Upcoming Event

CALAPRS General Assembly 2025

Mar 1, 2025 - Mar 5, 2025

Silverado Resort

1600 Atlas Peak Road Napa, CA 94558 | 707-257-0200

Change date

Jan 3, 2025

Check-in

Mar 2, 2025

Checkout

Mar 5, 2025

Guest information**Room type****Guests per room****Request****Accessible room****Shared with****Cancellation policy**

First night deposit (Room, Tax and Resort Fee) will be charged at time of booking. No shows or guests who cancel a portion of their reservation within seven (7) days of arrival will be charged the full length of stay. Where the Group has provided a rooming list or in the event that the attendee has not provided an individual form of payment, the Group shall be responsible for any and all no show or cancellation charges.

Need to change something? [Manage stay](#).

Summary of Charges

Date	Guests	Status	Rate (USD)
Mar 2, 2025	2	Confirmed	269.00
Mar 3, 2025	2	Confirmed	269.00
Mar 4, 2025	2	Confirmed	269.00
		Total	807.00

Add-ons

Tax Disclosure

Room Rates shown do not include \$1.50 California Tourism Tax Per Night, \$45.00 Taxable Resort Fee Per Night and 15.00% Hotel Room Tax Per Night (subject to change).

Grand total (USD)	1,084.99
--------------------------	-----------------

 Tracking image

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

IS THERE ON-SITE PARKING?

Yes, we offer complimentary on-site automobile and motorcycle self-parking. We do not offer RV, boat or trailer parking. We currently do not offer valet parking.

General Assembly 2025 | Registration

Attendee Info

Attendee Selections

PLEASE SELECT ONE OF THE FOLLOWING (REQUIRED)

- ☐ Retirement System - General Assembly 2025 (more) *Price: \$250.00*
- ☐ Sponsor - General Assembly 2025 (more) *Price: \$0.00*

Save & Add Another Attendee

Save & Finalize Registration

More Actions ▼

Contact Us:

575 Market Street, Suite 400, San Francisco, CA 94105

Phone: 415-764-4860 or Toll-Free: 1-800-RETIRE-0

Fax: 415-764-4915

Email: info@calaprs.org

**California Association of Public Retirement Systems****Invoice**

Date	Invoice #
11/12/2024	200006700

Bill To
Cynthia Ayala City of San Jose Office of Retirement Services 1737 N First St. Suite #600 San Jose, CA 95112 United States

Ship To
Spencer Horowitz City of San Jose Office of Retirement Services 380 S. 9th Street San Jose, CA 95112 United States

PO Number	Terms	Due Date
	Due on receipt	11/12/2024

Qty	Description	Price	Totals
1	Retirement System - General Assembly 2025 - Spencer Horowitz	\$250.00	\$250.00
Sub-Total			\$250.00
Total			\$250.00
Balance Due			\$250.00

Please remit payment to:

CALAPRS
575 Market St. Suite 400
San Francisco, CA 94105

Applicable invoice numbers must be indicated on check payments.

Contact (415)764-4860 or info@calaprs.org with billing questions.

Private Vehicle Mileage Reimbursement

1.8.3

PURPOSE

To establish guidelines for mileage reimbursement to employees who have been authorized to use their private vehicle while conducting official City business. These guidelines apply to all City employees and officials and supersede all other directives previously issued pertaining to mileage reimbursement when using personal vehicles.

POLICY

City employees may be authorized to operate personal vehicles within the scope of their employment for official City business when it is determined that it is more cost effective to provide mileage reimbursement compared to the use of a City vehicle.

Employees must meet minimum qualifications as outlined in the Use of City and Personal Vehicles Policy to be authorized to use their personal vehicle to conduct official City business. Refer to the [Use of City and Personal Vehicles Policy](#) for procedures and guidelines on the use of City and personal vehicles. Refer to the [Vehicle Allowance Policy](#) for additional information regarding mileage reimbursement eligibility for employees who receive a vehicle allowance.

Authorized employees will be compensated for the use of their automobiles on City business at the prevailing mileage reimbursement rate for employee business use of private automobiles as established by the City. The City will periodically review the reimbursement rate and will use the Internal Revenue Service (IRS) standard mileage rate as the City's rate. The City's reimbursement rate will be updated as soon as practicable following a change to the IRS standard mileage rate. **For miles driven on or after January 5, 2025, the City's mileage reimbursement rate shall be \$.70 per mile.** Any changes to this rate will be posted on the Finance Department's Travel web page.

Mileage from the employee's home to the first point of duty, and from the last point of duty to home will **not** be considered as City business, unless the employee's first or last point of duty is outside of City of San José limits. Immediate supervisors are responsible for ensuring that employees provide appropriate documentation for all trips for which reimbursement is requested.

AUTHORIZATION AND PROCEDURES

Reporting Requirements

1. Employees requesting mileage reimbursement shall submit requests through the Mileage Reimbursement Request workflow in [eWay](#) (PeopleSoft). Once a mileage reimbursement request is approved, the requested mileage will be automatically entered on the employee's electronic timecard. Claims must be submitted to the employee's supervisor and timekeeper for approval within thirty (30) calendar days of when the travel occurred.
2. Report only travel on authorized City business. If the continuity of a day's travel is interrupted by a personal trip, deduct this trip from the mileage claim.

Private Vehicle Mileage Reimbursement**1.8.3**

3. A PDF copy of an online map for each business trip must be provided as an attachment when an employee submits a mileage reimbursement request in [eWay](#), and are subject to audit verifications at any time.
4. Report only beginning and ending mileage during working hours, related to official City business.
5. In instances when an employee's first and/or last point of duty is outside City of San José limits, an employee shall be reimbursed for the number of miles driven between the employee's home and the first and/or last point of duty, minus the number of miles the employee normally commutes from home to and/or from the employee's regular work location.
6. Adequate explanation of locations covered must be shown. Where applicable or required by the supervisor, indicate assigned area and number of trips.
7. Employees shall submit the claim to the supervisor or department director or designee for approval through the mileage reimbursement workflow in [eWay](#). Employees who submit false claims for mileage reimbursement are subject to disciplinary action, up to and including termination.

Supervisor/Management Review

The employee's supervisor or designee is responsible for conducting periodic checks as deemed necessary to assure propriety of trips and to certify that only necessary mileage has been included for reimbursement and that the amount claimed is correct and proper.

The Department Director or designee shall be responsible for reviewing monthly reimbursement claims for each employee to assure that it is cost effective to continue to provide mileage reimbursement. Monthly claims equal to or greater than 1420 miles for light trucks and 920 miles for sedans should be reviewed to determine if it is more cost effective to provide a City vehicle. If a City vehicle is more cost effective, the department shall refer to the procedures and guidelines in the [Use of City and Personal Vehicles Policy](#) to request a City vehicle.

Approved:

/s/ Maria Oberg
Director of Finance

January 10, 2025
Date

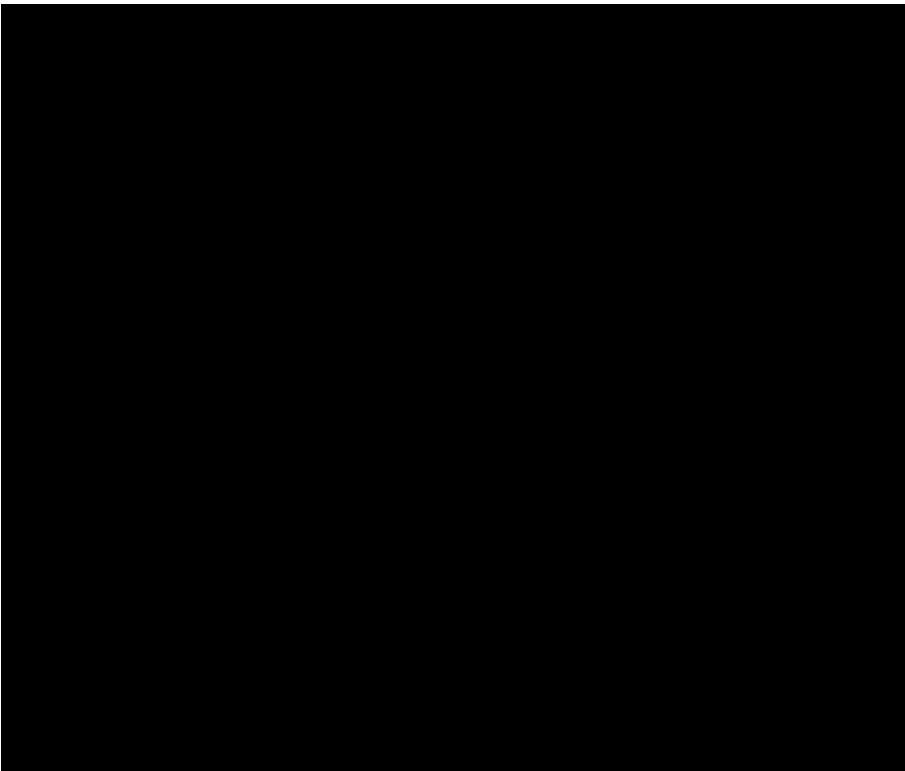
Approved for posting:

/s/ Jennifer Schembri
Deputy City Manager
Acting Director of City Manager's Office
of Employee Relations/
Human Resources

January 10, 2025
Date



Map data ©2024 Google 10 mi 



Follow I-680 N to CA-12 W in Solano County. Take exit 39B from CA-12 W/I-80 W

1 hr 9 min (75.8 mi)

6. Merge onto I-280 S

3.7 mi



7. Continue onto I-680

Toll road

56.0 mi
8. Keep left to continue on I-680

Toll road

14.4 mi
9. Use the left lane to take exit 71B to merge onto CA-12 W/I-80 W toward Napa/San Francisco

0.7 mi
10. Use the right 2 lanes to take exit 39B for CA-12 W toward Napa/Sonoma

1.0 mi

Follow CA-12 W, CA-221 N and CA-121 N to Club House Dr in Silverado Resort

- 24 min (15.3 mi)

11. Continue onto CA-12 W

5.7 mi
12. Turn right onto CA-12 W/CA-29 N/State Hwy 12 W (signs for Napa/Sonoma)

1.4 mi
13. Use the right 2 lanes to take the exit toward Downtown Napa/Lake Berryessa

0.3 mi
14. Merge onto CA-221 N

2.5 mi
15. Continue onto CA-121 N/Soscol Ave

0.5 mi
16. Turn right onto CA-121 N/Silverado Trail

2.7 mi
17. Turn right onto CA-121 N/Monticello Rd

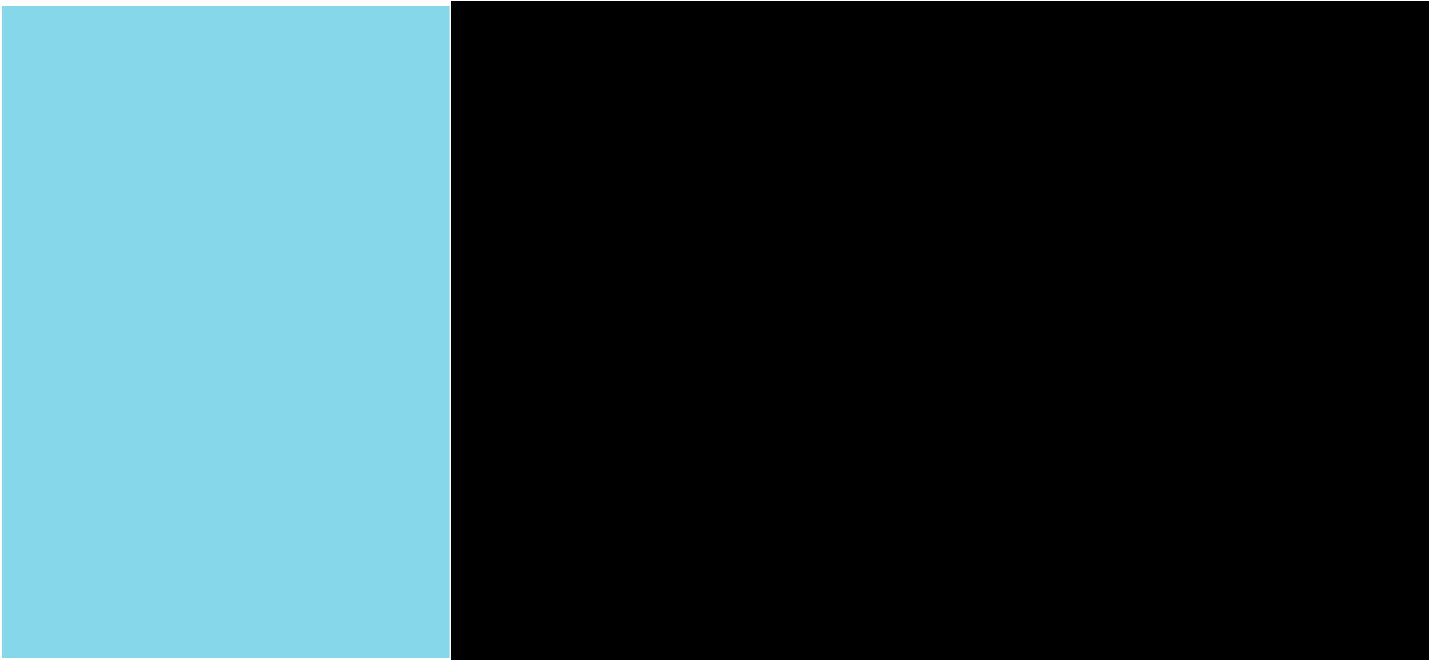
1.1 mi
18. Turn left onto Atlas Peak Rd

0.9 mi
19. Turn right onto Club House Dr

Destination will be on the left

0.2 mi

1600 Atlas Peak Rd
Napa, CA 94558



Map data ©2024 Google 10 mi

1600 Atlas Peak Rd
Napa, CA 94558

Get on I-680 S in Fairfield from CA-121 S, CA-221 S and CA-12 E

- 29 min (16.6 mi)
1.

Head northwest toward Atlas Peak Rd

315 ft
2.

Turn right to stay on Club House Dr

0.1 mi
3.

Turn left onto Atlas Peak Rd

0.8 mi
4.

Turn right onto CA-121 S/Monticello Rd

1.1 mi
5.

Turn left onto CA-121

Pass by IHOP (on the right in 3.1 mi)

3.3 mi
6.

Continue onto CA-221 S

2.7 mi
7. At the traffic circle, take the 2nd exit and stay on CA-221 S

456 ft



8. At the traffic circle

236 ft

9. Continue onto State Rd 29 S

0.1 mi



10. Merge onto CA-12 E/CA-29 S

1.3 mi

11. Use the left 2 lanes to turn left onto CA-12 E

5.8 mi



12. Use the left lane to take the ramp to CA-12 E

0.5 mi



13. Take the I-680 S ramp to Benicia

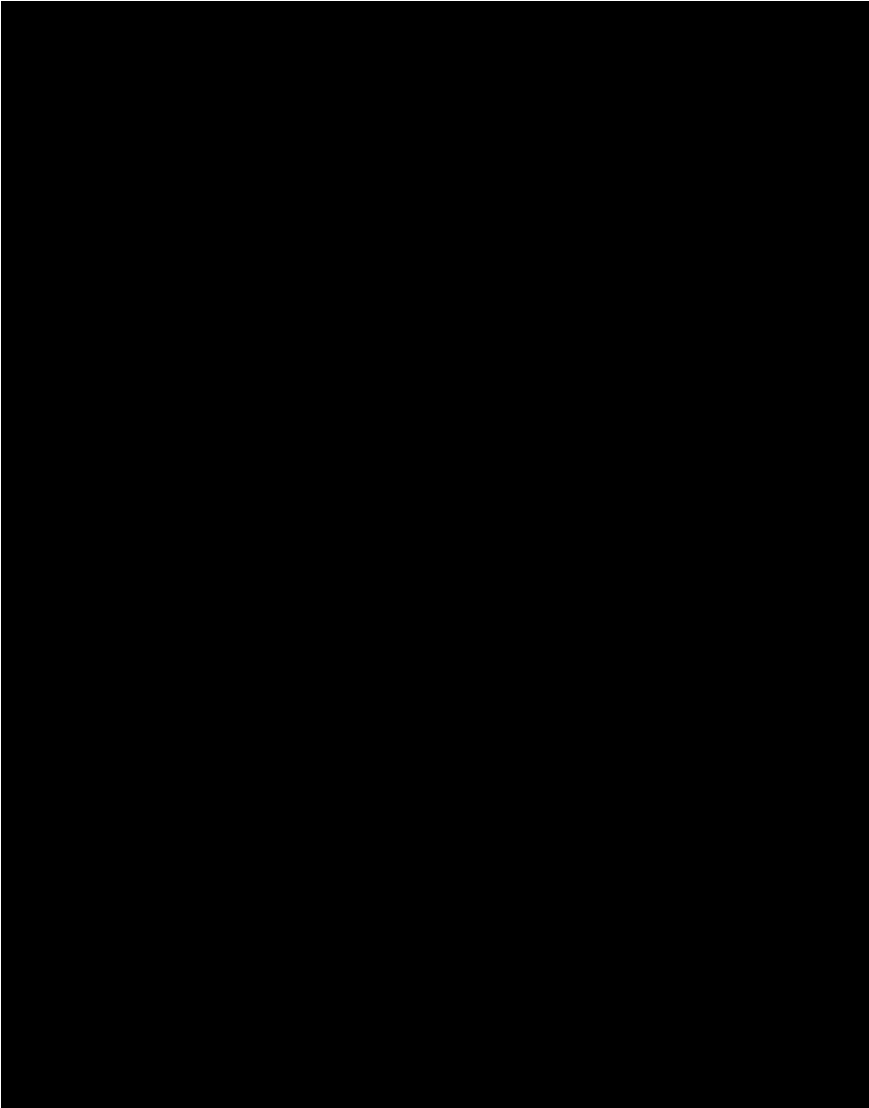
0.8 mi

Follow I-680 S to Lelong St in San Jose. Take exit 3A from I-280 N

1 hr 9 min (73.9 mi)



14. Continue onto I-680 S



Mileage Reimbursement Claim Form

Rate effective as of 1/04/2021

Date of Travel	Beginning Odometer Reading	Ending Odometer Reading	Total Miles Traveled	Less Personal Miles	Miles Claimed	Origin, Destination & Purpose of Travel	Crossing Guard Trips Claimed	# of Days for Constr. Travel
3/2/25						Home (San Jose, CA) to Conference (Napa, CA)		
3/5/25						Conference (Napa, CA) to Home (San Jose, CA)		

Total Miles Claimed

Number of days claimed for Construction Travel
(Authorized job classes only)

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Fund

--	--	--	--	--	--

Responsibility Center

Number of Miles

@ ~~\$0.56~~ per mile

\$129.71

@ \$0.70 per mile

Total Reimbursement

\$129.71

I certify under penalty of perjury that the mileage and/or construction travel claimed are correct, and that I am authorized to drive a private vehicle on City business and that I have valid insurance policy insuring myself and at least the minimum liability limits required by the State of California Vehicle Code Section 16451 (\$15,000/\$30,000 bodily injury and \$5,000 property damage, or any future state or City requirement may be higher)

ORS, Federated Board Trustee

Spencer Horowitz

Department and Section

Employee Name

Employee ID#

CA Drivers License

Employee Signature

Pay Period End Date

Supervisors Signature