



Memorandum

TO: Board of Administration, Federated
City Employees' Retirement System

FROM: Theresa Sitchler

SUBJECT: Update Retirement Effective Date
Mr. Gregory Reed

DATE: 10/12/2023

Approved *Han Van*

Date **10/12/2023**

RECOMMENDATION

Update the retirement effective date from 09/16/2023 to 09/15/2023 for Mr. Gregory Reed, Wastewater Senior Mechanic II from ESD.

BACKGROUND

At the 09/21/2023 Board meeting, the Federated City Employees' Retirement System Plan Board of Administration approved the service retirement date of Mr. Reed effective 09/16/2023.

Retirement Services had requested the retirement date be corrected to 09/15/2023, but the update was not incorporated, and Mr. Reed was approved with an incorrect retirement date.

ANALYSIS

Mr. Reed is requesting that the Board approve the request to update his retirement date from 09/16/2023 to 09/15/2023.

Theresa Sitchler

Theresa Sitchler
Analyst