



Memorandum

TO: Board of Administration, Police and
Fire Department Retirement Plan

FROM: Veronica Solorio

SUBJECT: Change Retirement Effective Date
Mr. Matthew Medina

DATE: February 4, 2026

Approved: *Tara Tran*

Date: 2/4/2026

RECOMMENDATION

Change the retirement effective date from December 30, 2025 to December 31, 2025 for Mr. Matthew D. Medina, Police Officer from the Police Department.

BACKGROUND

At the January 21, 2026 Board meeting, the Police and Fire Department Retirement Plan Board of Administration approved the Deferred Vested retirement date for Mr. Medina effective December 30, 2025.

Retirement Services received email confirmation from Mr. Medina on February 3, 2026 informing ORS that he would like to change his retirement date from December 30, 2025 (which is the date approved by the Board) to December 31, 2025. The requested change is on the February 18, 2026 Agenda.

ANALYSIS

Mr. Medina is requesting that the Board approve the request to change his retirement date from December 30, 2025 to December 31, 2025.

Veronica Solorio

Veronica Solorio – Benefits Analyst

Enclosure: Email

Solorio, Veronica

From: Matt <MattsDocs@pm.me>
Sent: Tuesday, February 3, 2026 4:22 PM
To: Solorio, Veronica
Subject: Re: M. Medina, Retirement Effective Date

[External Email. Do not open links or attachments from untrusted sources. [Learn more](#)]

Hi Veronica,

Yes Please !

Matt Medina

Sent from [Proton Mail](#) for iOS.

----- Original Message -----

On Tuesday, 02/03/26 at 16:20 Solorio, Veronica <veronica.solorio@sanjoseca.gov> wrote:

Hello Mr. Medina,

I am emailing because our office was notified that you wanted to change your retirement effective date to 12/31/25 to match your reciprocal effective date. Please confirm you would like your retirement effective date to be 12/31/25.

Thank you,



Veronica Solorio
Benefits Analyst
City of San Jose Office of Retirement Services
<https://www.sjretirement.com/>
Phone: (408) 794-1024

Your feedback matters! [Click to complete a 1-minute ORS Customer Service Survey \(2025-26\)](#)

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