



Memorandum

TO: Board of Administration, Federated
City Employees' Retirement System

FROM: Michelle Saechao
Benefits Analyst

SUBJECT: Change Retirement Effective Date for
Laurence Brown

DATE: November 22, 2024

Approved: *Han Van*

Date: *1/29/2024*

RECOMMENDATION

Change the retirement effective date from January 6, 2024, to March 2, 2024 for Laurence Brown, Equipment Mechanic Assistant II from the Public Works.

BACKGROUND

At the December 21, 2023, Board meeting, the Federated City Employees' Retirement System approved the service retirement of Laurence Brown effective January 6, 2024.

Retirement Services received an email from Laurence Brown requesting a retirement date change to effective date of March 2, 2024 (please see attached).

ANALYSIS

Laurence Brown is requesting that the Board approve the change of Laurence Brown's retirement date from January 6, 2024, to March 2, 2024.