



# Memorandum

**TO: Police & Fire Retirement Plan  
Board of Administration**

**FROM: Edith Aldama**

**SUBJECT: Proposed 2025 Scheduled Meetings**

**DATE: July 1, 2024**

**APPROVED:**

**DATE:**

Following is a schedule of dates, times, and locations of all standing meetings that have been scheduled for the Police and Fire Department Retirement Plan for the calendar year 2025. **All Board meetings will be held via Zoom under AB 361 until the Board decides that meeting virtually is no longer necessary for public safety** and meetings can be held in City Hall Wing Committee Rooms 118-120, 200 East Santa Clara Street, San José, CA 95113. **All Standing Committees will also be held via Zoom under AB 361** until meetings can be held at City Hall or Retirement Services, 1737 N. First Street, 5<sup>th</sup> Floor Board Room, San Jose, CA 95112, unless otherwise noted. **Please be advised that there are no standing meetings during the month of July.**

**Monthly Board Meeting -1<sup>st</sup> Thursday, 8:30 a.m.**

January 9, 2025	April 3, 2025	July 2024 – No Board Meeting	October 2, 2025
February 6, 2025	May 1, 2025	August 7, 2025	November 6, 2025
March 6, 2025	June 5, 2025	September 4, 2025	December 4, 2025

**Investment Committee-Joint meeting with Federated Investment Committee - 12:00 p.m. - 4:00 p.m. (unless otherwise noted)**

February 25, 2025	April 22, 2025	June 24, 2025* (if needed)	August 26, 2025	October 21, 2025* (if needed)	December 23, 2025
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**Audit/Risk Committee – Joint meeting with Federated Audit Committee – 12:30 – 2:30 p.m. (unless otherwise noted)** – meetings to be held quarterly at City Hall Wing Room 118-120, following the Federated Retirement Board meetings.

February 20, 2025	May 15, 2025	August 21, 2025	November 20, 2025
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**Governance Committee – Joint meeting with Federated Governance Committee – 12:30 – 2:30 p.m. (unless otherwise noted)** – meetings to be held quarterly at City Hall Wing Room 118-120, immediately following the Retirement Board meeting.

March 6, 2025	June 5, 2025	September 4, 2025	December 4, 2025
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**Disability Committee Meeting – The Monday immediately following the Police and Fire Board meeting, 10:00 a.m. – 12:00 p.m. (unless otherwise noted)**

January 13, 2025	April 7, 2025	July 2025 – No Disability Meeting	October 6, 2025
February 10, 2025	May 5, 2025	August 11, 2025	November 10, 2025
March 10, 2025	June 9, 2025	September 8, 2025	December 8, 2025

**Joint Personnel Committee – 10:00 – 12:00 p.m. (unless otherwise noted) –.**

January 21, 2025    April 21, 2025    August 18, 2025    November 17, 2025

\*All other meetings will be scheduled on an “as-needed basis” throughout the year.

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Edith Aldama  
Staff Specialist